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## YLUPC DIRECTOR'S REPORT

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**TO:** Yukon Land Use Planning Council  
**FROM:** Tim Sellars, Director  
**SUBJECT:** Report for August & September 2022  
**DATE:** September 26, 2022

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The following is an update on activities undertaken since September 9, 2022.

### 1. Dawson Planning Region

The Recommended Plan for the Dawson Region is now out for consultation which is being coordinated by Government of Yukon and the Tr'ondëk Hwëch'in First Nation. The deadline for feedback is November 20. The website for the review is: [onthelandwewalktogether.ca](http://onthelandwewalktogether.ca)

The Dawson Planning Commission has produced and posted the full version of the plan, a plan summary, plan highlights and other documents are on the [dawson.planyukon.ca](http://dawson.planyukon.ca) website.

We have contracted Stantec to undertake a review of the plan on behalf of the Council. The review is centered around key aspects of Chapter 11 of the First Nation Final Agreements.

### 2. Advancing Regional Planning

On August 8, YLUPC put forward formal Recommendations to the Parties under Section 11.3.3. of the First Nation Final Agreements. These Recommendations related to two priority areas established by the Yukon Forum Leads:

- Setting Up for Success
- Supporting Multiple Processes

### 3. Financial Challenges

Due to employee absences at YG, funding was delayed and we did not receive the scheduled funding until August 31. This required the Council to access its overdraft on a temporary basis. About \$40,000 was accessed on a temporary basis.

Our new Finance and Administration Manager, Andrea Kenderova, started on September 20, with the first priority to work on our Interim Report, which is due to Yukon government on September 30. In her first week, Andrea flagged a significant error in the budget and work plan. As a result we have made significant revisions to the work plan and budget through the Interim Report, reducing planned expenditures in several key areas. This will be discussed during the Interim Report review.

### 4. Upcoming Projects and Activities

YESAB: We have been in contact with YESAB towards addressing the issue of roles and responsibilities for project assessment conformity checks. We have suggested a joint letter to the Parties to express these concerns. YESAB would like to meet with the Council first, with a possible date being October 20 or 21.

Outreach: I will participate in the Northwest Boreal Partnership meeting on October 4-5 hosted in Alaska. Due to our budget limits, I will attend online instead of in person.

We have drafted a communication plan that sets out our approach to First Nation engagement for the remainder of the year. We will further refine this and due to budget limits may set some of the meetings up via Zoom.

Website: We have reached out to local website designers about redesigning our website to be easier to use and to have a more up-to-date look and feel. Estimates have come in between \$12,000. This project is on hold until we can identify a budget.

Office Space: One key improvement that we are ready to proceed with is the move to a new office space. This move will improve accessibility, productivity (e.g. internet speed), staff health & safety, staff wellbeing, and collaboration opportunities. I am proposing this move take place in November.

## **5. Staffing**

The YLUPC office has returned to its pre-pandemic activity levels, with staff all back in the office. Both Sam Skinner and Andrea Kenderova have returned to the office.

A Salary and Benefits Review is set to proceed with Clarity Consulting (Mike Neville). This project is on pause until the budget can be confirmed.

## **6. Other Topics**

The following items were addressed during the September 9 Council Working Session agenda and have made good progress, therefore no further details are included in this report:

- Indigenous Planning and Traditional Knowledge
- Strategic Planning preparations

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Tim Sellars, Director  
Yukon Land Use Planning Council