



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

April 24, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #01

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	<u>Yukon Government (YG)</u> John Spicer – Manager, EMR Jim Bell - EMR Tim Sellars - EMR	<u>Delegate:</u> <u>Carcross Tagish First Nation</u> Patrick James

Agenda Item 1: Agenda	
Comment	Action Items
MOTION: To accept the Agenda as presented: Moved: Ian Robertson 2 nd Doug Phillips	All In Favour – Carried

Agenda Item 2: Review Minutes	
Comment	Action Items
2.1 Minutes from March 16, 2006 - 05/06 - #08 Minor editorial changes were noted. MOTION: To approve the March 16, 2006 - 05/06 - #08 Minutes, as amended. Moved: Ian Robertson 2 nd Doug Phillips	1. Amend Minutes Status: Done All In Favour – Carried

Agenda Item 3: Delegates:	
Comment	Action Items
Patrick James spoke to Item # 5.3	

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>The Council commented on the Approval and Implementation Preparation heading: The YG & VGFN have scheduled their own meeting on May 16, without the Council present. John Spicer said Ron has been asking the YG for an agreement on how the YG & VGFN will do their approval process & their view on thresholds. John added it is very ambitious for all of us to have the NY plan completed by December 2006. Ian said it was not ambitious and not difficult and expected the Yukon Government to work as hard as was required to get the plan approved by Christmas.</p> <p>MOTION: To approve the April 24, 2006 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p> <p style="text-align: right;">All In Favour – Carried</p>	

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Conflict of Interest of Commission Member - Legal Opinion (attachment unavailable)</u> Sam Wallingham has expressed concerns that he may be a conflict of interest with respect to his involvement with the PWPC. The YG asked their lawyers for a legal opinion on the matter but because the Commission is an independent body outside of the YG, the Commission would have to seek their own legal opinion. If an issue is being discussed that puts Sam in a conflict of interest position, he would have to declare it. The Council agreed the PWPC need to review their policy and procedures guidelines collectively for the benefit of all the commission members. Commission members are appointed because of their familiarity of their region, it is a small territory, and everyone on the commission could easily be in a conflict. If an individual feels they are in a strong conflict of interest they can resign.</p> <p>The Council agreed a letter be written to the PWPC building on the point that all the commission members are appointed because of their knowledge and skills of the region. The Director should be present at the PWPC board meeting in June.</p>	<p>PWPC: review the Procedures collectively at next meeting</p> <p>Status: Not Done – (until their next Bd Mt)</p> <p>YLUPC: write letter to PWPC re: Conflict of Interest</p> <p>Status Done:</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p><u>NYPC Update:</u> A North Yukon Senior Liaison Meeting has been scheduled for May 16, 2006. The SLC will discuss the plan production schedule, main elements of the plan and the approval process.</p> <p>NYPC members are being reappointed for another three-year term starting July 1, 2006.</p> <p>Land Designation System: Recommendation: NYPC is fine tuning the management language; the land designation system is working.</p> <p>Jeff Hamm, YLUPC is doing ALCES modeling. The staff has many results for the Commission to review and endorse before the information is presented to the public.</p>	

Agenda Item 5.3: Carcross – Tagish Request for Sub-regional and District Planning (CTFN)	
Comment	Action Items
<p><u>Response to letter of request for sub-regional planning from Carcross/Tagish Land Use Team:</u> The Council received a letter in March 2006 from the Carcross/Tagish First Nation expressing their interest in having a land use plan done in their region. Ron said this was the first time a First Nation sent a request for sub-regional and district planning to the Council.</p> <p>Patrick James said Mark Wedge, Carcross/Tagish Chief wanted to have the letter sent now because of how long it takes to establish a Commission. They are estimating the process will take two years. CTFN are under heavy pressure from the mining industry and the CTFN needs tools for preservng the wildlife. The Northern Nations Alliance (NNA) is dealing with it now. Patrick said there will be a Dakh Ka meeting on May 1, 2006 in Teslin. The Council told Patrick they are supporting the Dakh Ka Region, discussions have begun in this direction. The YLUP staff has reviewed previous work done on the Dakh Ka Region General Terms of Reference (GTOR). Patrick said the CTFN will need two years to catch up to the TRPC before they will be ready to do regional planning. In the meantime the YLUPC, as part of the preplanning planning could compile what background research has been done.</p> <p>The Council indicated that they do not see themselves having a role in the establishment of a sub-regional or district planning body but would be willing to provide what ever information they had about the work already competed by the TRPC if requested by CTFN.</p>	<p>YLUPC - Send response letter to CTFN</p> <p>Status: Done</p> <p>YLUPC - Compile background info for Dakh Ka Region</p> <p>Status: Done</p>

Agenda Item 5.4: Establish the Next Planning Region	
Comment	Action Items
<p><u>Ranking planning region preparedness (attachment):</u> YLUPC secretariat developed a ranking chart that they will complete after they meet with the Tr'ondek Hwech'in Han in Dawson.</p> <p>The Council also considered a report that reviewed the draft Teslin Forestry Management Planning for its potential to contribute to a regional land use plan for the Teslin Region. The Council unanimously agreed that the timelines for completing the Teslin Plan were completely unrealistic. They do not want much time spent on this. The YG & YLUPC completed a review of Teslin Regional Planning Commission's, Land: A Living Space (LLS) when the document was first released. The Council indicated that, as per discussion with Carcross/Tagish member Patrick James (Agenda Item # 5.3) they continue to support the idea that, when ready, planning take place in the larger Dakh Ka Planning Region.</p>	<p>Complete ranking Chart for the Dawson Planning Region</p> <p>Status: requires feedback from adjacent FNs</p>

Agenda Item 5.5: Strategies to meet 2006-2007 Workplan (attachment)	
Comment	Action Items
<p>The Council discussed several items that related to the 2006-2007 work plan. These included:</p> <ol style="list-style-type: none"> 1. The Plan Approval Process: it is hoped that agreement on what a land use plan should contain and the approval process could be reached at the Senior Liaison Meeting in May; 2. Plan Implementation Framework: Ian indicated that the implementation for the plan should be fairly straightforward and include: what is to be done, why the action is needed, what resources are required, when the action is to take place and by whom; The Council also wanted to have the issue entered into the discussion at the Senior Liaison Committee meeting and recommended a letter be sent to the Committee, cc'd to Claims Implementations. The Yukon Territory preparedness to implement land use plans should be compared to the "best practices" for plan implementation from other jurisdictions; 	<p>Follow-up on results from Senior Liaison Committee meeting</p> <p>Status: Done</p> <p>YLUPC: Draft letter before May 16 to Senior Liaison Meeting cc Claims Implementation</p> <p>Status: Done</p>

Agenda Item 6.0: Council's Schedule

<p>Peel Watershed Board Meeting – June 24 - 28 at Widrig Outfitters Camp, Goz Lake</p> <p>YG Economic Development – ‘Meet the North’ Conference’ in Edmonton The Council asked if YG could check if there is any space for them to put up information in their booth. Jim Bell said he would check on this. YLUPC will prepare information for conference including the YLUPC newsletter, poster, etc..</p> <p>Policy & Procedure Review – May 29, 2006.</p>	<p>YG: Jim will check if there is space in YG's booth for YLUPC Status: Done</p> <p>YLUPC: prepare info for conference Status: Done</p>
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7.0 Financial Report

Comment	Action Items
N/A	

Agenda Item 8.0: Correspondence

Comment	Action Items
Acknowledged	

Agenda Item 9.0: Media Review

Comment	Action Items
Acknowledged.	

Agenda Item 10.0: IN Camera

Comment	Action Items
N/A	

Meeting adjourned at 4:30 p.m.

The Next Regular Board Meeting date May 29, 2006 at 9 a.m.

Approval of Regular Board Meeting Minutes – April 24, 2006 - 06/07 - #01

Chair

YLUPC Secretariat

Date:



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May 29, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #02

In Attendance			
Yukon Land Use Planning Council (YLUPC) Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	YLUPC Staff Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	Yukon Government (YG) John Spicer – Manager, EMR Jim Bell - EMR Tim Sellars - EMR	Delegate:

Agenda Item 1: Agenda	
Comment	Action Items
MOTION: To accept the Agenda with the following changes: Postpone Item # 5.5 – Use of Models in Regional Land Use Plans Moved: Ian Robertson 2 nd Doug Phillips	All In Favour – Carried

Agenda Item 2: Review Minutes	
Comment	Action Items
2.1 Minutes from April 24, 2006 - 06/07 - # 01 MOTION: To approve the April 24, 2006 – 06/07 - #01 Minutes. Moved: Ian Robertson 2 nd Doug Phillips	All In Favour – Carried

Agenda Item 3: Delegates:	
Comment	Action Items
N/A	

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>MOTION: To approve the May 29, 2006 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p>	All In Favour – Carried

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Peel Watershed Planning Commission (PWPC)	
Comment	Action Items
<p><u>Update on Progress - Information Collection Stage:</u> The Council and Commission received YG's comments on the PWPC Issues & Interest Report today, May 29/06. Their response was completed by the due date of April 28; it took one month for intergovernmental reviews. Ron said since 2000 the YLUPC has been tracking response times. The Council would like to be briefed on the status of delinquent responders and have a letter sent to serve as a reminder if necessary. YLUPC has a response protocol that was developed pre-devolution; it needs to be updated to reflect post devolution reality.</p> <p>Why is the YG-Dept of Environment having trouble producing the biophysical map? Ron said the PWPC has different biophysical considerations than the North Yukon; the more mountainous regions create a shadow that affect satellite imagery. The Dept of Environment has hired two new staff member to complete the map. This has resulted in Shawn Francis (NYPC) and Jeff Hamm (YLUPC) providing them with more assistance, ie: we are providing the ecological and GIS knowledge. The map was due in spring 2006 but will not be ready until fall 2006.</p> <p><u>Schedule for the PWPC & Role of the YLUPC:</u> The PWPC is having their next meeting at Goz Lake in the Peel region. They postponed the conflict of interest evaluation until they meet again in the fall.</p> <p>The Council will sign a Memorandum of Understanding (MOU) with the Commission for the 06/07 fiscal year. The Council asked if a three year MOU could be prepared for the future. Ron said he will prepare an MOU effective to the end of the PWPC term.</p>	<p>1. Prepare new response protocol.</p> <p>Status: DONE</p> <p>2 Prepare MOU with PWPC effective to the end of their term</p> <p>Status: DONE</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p><u>Renewal of Memorandum of Understanding YLUPC / NYPC :</u></p> <p>MOTION: The Yukon Land Use Planning Council agrees to enter into a Memorandum of Understanding Agreement with the North Yukon Planning Commission effective April 2006 to December 2006.</p> <p>Moved: Ian Robertson 2nd Dough Phillips All in Favour - Carried</p> <p>Request NYPC write a letter requesting the assistance of the YLUPC in completing their land use plan.</p> <p><u>NYPC Agenda – April 29, 2006 Meeting # 10:</u> Attached for information purposes only.</p> <p><u>Outcome of Senior Liaison Committee (SLC) Meeting:</u> The SLC met on May 16th. In the future YLUPC will be invited to participate. NYPC presented a revised schedule to the SLC, they will present the YG with the draft land use plan in December 2006 instead of July 2006. The YG provided the Council with a draft copy of letter addressed to NYPC & YLUPC supporting the new workplan schedule NYPC has introduced and the minutes from May 16, 2006 Senior Liaison Committee meeting today. The SLC referred to 11.4.4 of the Umbrella Final agreement (UFA) as the basis of their decision to support the NYPC.</p> <p>The Council would like a response letter written explaining the action the SLC has taken is a misinterpretation of the UFA and re-establish YLUPC's role in implementing Chapter 11.</p> <p>The Council asked that a letter be sent to the Minister of EMR – YG requesting clarification on YLUPC role as the SLC do not have the authority to recommend new timelines for the completion of the NYPC land use plan. It is in conflict with the Umbrella Final Agreement. They would like a meeting arranged with VGFN Chief Linklater, YG Minister of EMR or the DM for EMR and the YLUPC</p> <p>The YG would like a meeting with all the Parties in July to see the land use plan as a whole.</p>	<p>3. NYPC: write letter to YLUPC requesting assistance</p> <p>Status: Expected after NYPC – Aug 8th workshop</p> <p>4. YLUPC: Send letter to YG EMR Minister regarding SLC accepting NYPC new timeline for completion of their land use plan.</p> <p>Status: DONE June 2/06</p> <p>5. Arrange meeting with VGFN, YG & YLUPC.</p> <p>Status: DONE</p>

7.0 Financial Report	
Comment	Action Items
<p>MOTION: To re-approve the August 11, 2005 05/06 # 03 Minutes. With the addition of the following motion that was approved but not included in the August 11, 06 minutes:</p> <p>MOTION: To approve the audited financial statements for the 2004-2005 fiscal year prepared by MacKay & Partners for the Yukon Land Use Planning Council. Reference to the Council or Commission will be edited manually.</p> <p>Moved: Ian Robertson 2nd Doug Phillips All In Favour – Carried</p>	

Agenda Item 8.0: Correspondence

Comment	Action Items
Acknowledged	

Agenda Item 9.0: Media Review

Comment	Action Items
Acknowledged.	

Agenda Item 10.0: IN Camera

Comment	Action Items
N/A	

Meeting adjourned at 2:30 p.m.

The Next Regular Board Meeting date August 8, 2006 at 9 a.m.

Approval of Regular Board Meeting Minutes – May 29, 2006 - 06/07 - #02

Chair

YLUPC Secretariat

Date:



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August 8, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #03

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	<u>Yukon Government (YG)</u> Marcel Parrault - EMR Ed Vanranden - EMR	<u>Delegations:</u> Sascha Weber – Carcross Tagish First Nation (CTFN) Peter Lesniack - NDP

Agenda Item 1: Agenda	
Comment	Action Items
MOTION: To accept the August 8, 2006 Agenda. Moved: Ian Robertson 2 nd Doug Phillips	All In Favour – Carried

Agenda Item 2: Review Minutes	
Comment	Action Items
2.1 Minutes from May 29, 2006 - 06/07 - # 02 MOTION: To approve the May 29, 2006 – 06/07 - #02 Yukon Land Use Planning Council Minutes, including minor editorial changes. Moved: Ian Robertson 2 nd Doug Phillips	Edit Minutes STATUS: Done All In Favour – Carried

Intelligent

Agenda Item 3: Delegates:	
Comment	Action Items
<p>Sascha Weber is the new Director of Natural Resources and Heritage for the Carcross/Tagish First Nation (CTFN). CTFN approached YLUPC regarding land use planning in their region. Mr. Weber attended the YLUPC board meeting for information purposes. For his benefit, the Council summarized the Chapter 11 – Umbrella Final Agreement process and will forward our checklist designed to help First Nations determine how ready they are to establish a regional planning commission in a region.</p> <p>Peter Lesniack representing the New Democratic Party was observing. He requested a copy of public documents associated with today's meeting.</p>	<p>Send checklist for establishing a regional planning commission in a region to CTFN STATUS: Done</p> <p>Send public documents to P. Lesniak STATUS: Done</p>

Agenda Item 4: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; all items will be covered on the agenda.</p> <p>MOTION: To approve the August 8, 2006 Director's Report. Moved: Ian Robertson 2nd Doug Phillips</p>	<p>All In Favour – Carried</p>

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Product Review and Plan Approval Process:	
Comment	Action Items
<p>The Council discussed the letter addressed to the North Yukon Planning Commission; cc'd to YLUPC, dated May 30, 2006 from YG-EMR Deputy Minister requesting to review preliminary planning products. The Council also reviewed charts outlining the approval of the plan process. The Commission's role needs to be clarified during the implementation process and adjacent First Nations consultation needs to be defined. The Council's message encourages a collaborative planning model.</p>	

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>The 'Review of a Threshold Approach to Regional Land Use Planning: Discussion Paper' dated July 17, 2006 was in the YLUPC Board package. It was prepared by the Regional Land Use Planning Unit – Energy Mines and Resources, Yukon Government. The report was based on information collected by the Yukon Government at a thresholds meeting they facilitated for 30 + senior to middle level government employees.</p> <p>Another meeting regarding thresholds was held on July 24, 2006 at the Elijah Smith Building in Whitehorse. NYPC staff, Shawn Francis and John Ryder presented 'Plan Directions and Proposed Tools and Approaches' to the Yukon and Vuntut Gwitchin Governments. The meeting provided answers to many unanswered questions. The YG staff held a meeting on July 25, 2006 to discuss meeting information. The YG is writing a letter to the Senior Liaison Committee (SLC) reiterating their request to see draft planning products; they want to use the 'no surprises approach'. The Council recommended the YG provide the NYPC with a checklist to help the YG gauge the NYPC progress. Ron said according to the Interim Report, the Commission is at the alternatives stage not the draft plan stage.</p> <p>Ed Vanranden, EMR said thresholds need to be specific on value assumptions. The thresholds have not been set yet. The YG is wondering how these values will get expressed to the NYPC and shown. The YG is working with the VGFN. The YG want to know the threshold numbers. They are also asking if thresholds will be alarm bells or are they going to create more bureaucracy and stop work orders once the thresholds have reached their maximum. Council asked Ron to communicate the YG concerns to the NYPC.</p> <p>The Council would like to see a workshop or meeting on 'Implementation Framework' and determine who will be responsible for maintaining the regional data base.</p>	<p>YLUPC: Ron, communicate YG concerns to NYPC STATUS: Done</p> <p>YLUPC: Plan workshop/meeting on Implementation Framework & who will maintain the regional data base. STATUS: meeting Oct 13</p>

Agenda Item 5.3: Peel Watershed Planning Commission	
Comment	Action Items
<p>Brian Johnston – PWPC Senior Planner sent an email to YLUPC asking for assistance with the PWPC. Three concerns outlined 1. Seek legal opinion on the degree to which the plan's recommendations will be enforced 2. Comments to YESAB applications – is the PWPC obliged to comment on development applications and 3. Provide guidance on conflict of interest policy.</p> <p>On August 24 & 25, 2006 a meeting to update NND, THHN, VGFN, and GTC Chiefs is schedule in Dawson. YLUPC staff, Gerald Isaac will chair the meeting.</p> <p>PWPC Board Meeting is on October 14/15, Ron will determine if there is a role for the Council once the agenda is prepared.</p>	<p>YLUPC provide assistance to PWPC STATUS: Done</p> <p>PWPC Board Meeting – Role for Council to be determined STATUS: Done</p>

Agenda Item 10.0: IN Camera	
Comment	Action Items
<p><u>Employment Contract extension for Shawn Francis:</u> Shawn's employment contract is complete in June 2006. The Council agreed to extend the terms of the contract until December 31, 2006 assuming the NYPC is also in agreement.</p> <p><u>Commission Salaries:</u> The YLUPC Planning Director will write a letter for the Chair's signature, after review by all and that states:</p> <ul style="list-style-type: none"> • That in a secondment arrangement, the providing agency (YLUPC) is responsible for establishing salary ranges. YLUPC established the ranges for these positions during the hiring process. Recognition of the incumbent's abilities was acknowledged in the salaries offered at the time. • The Council believes that at this point salaries should not be adjusted because: These employees are only a little over a year into their contracts and it is premature to renegotiate any elements of this at this time. More importantly, there has not been adequate product received from the Commissions to assess if the skill requirements of the staff are indeed beyond those identified in the original job description; • The Council is currently working to secure funds from Government for the next ten years of operations for itself and planning commissions. While it is always important to be cost conscious, it is particularly crucial at this time to project an efficient and fiscally prudent image; and • The rationale presented for parity with Government of Yukon staff has further reaching implications for all staff salaries and would set a precedent for additional individual reclassification requests. • That the Council is seeking an independent contractor to compare the salaries and benefits offered by YLUPC to those of other organizations and you are invited to help frame the terms of reference for this contract. This comparison will include government, the private sector, other UFA Boards and Committees, the City of Whitehorse, Yukon First Nations and selected planning offices outside of the Yukon. We will also request the contractor provide options for restructuring the Council's policies to include product/service completion incentives for the staff. 	

Meeting adjourned at 12:30 p.m.

The Next Regular Board Meeting date October 20, 2006 at 9 a.m..

Approval of Regular Board Meeting Minutes – August 8, 2006 - #03

Chair YLUPC Secretariat Date: _____



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October 20, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #04

In Attendance			
Yukon Land Use Planning Council (YLUPC) Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	YLUPC Staff Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	Yukon Government (YG) John Spicer - EMR	Delegations: Shilee Frost – NYPC Chair Albert Genier – PWPC Chair

Agenda Item 1: Agenda	
Comment	Action Items
MOTION: # 1 To accept the October 20, 2006 Agenda. Moved: Ian Robertson 2 nd Doug Phillips	All In Favour – Carried

Agenda Item 2: Review Minutes	
Comment	Action Items
2.1 Minutes from August 8, 2006 - 06/07 - # 03 MOTION: # 2 To approve the August 8, 2006 – 06/07 - #02 Yukon Land Use Planning Council Minutes, including minor editorial changes. Moved: Ian Robertson 2 nd Doug Phillips	1. Edit Minutes 2. YLUPC: Obtain copy of overlap agreement THHN & NND STATUS: tried without success 3. YLUPC: waiting for SFN response STATUS: Done
Action Item Update: The Dawson Planning Region: The Council staff contacted THHN in Dawson to review the Dawson Action Plan which summarizes a series of tasks to be done before planning can begin in their region. We asked THHN for a copy of the overlap agreement between THHN and NND. THHN has started the discussion with VGFN regarding 'Area B'. YLUPC sent a letter to SFN an adjacent First Nation asking if they agreed to the Dawson planning boundaries. SFN sent a letter deferring their response to a later date.	

Agenda Item 3: Delegates: Yukon Government – John Spicer – Energy, Mines & Resouces	
Comment	Action Items
<p>The Council referred to an opportunity advertised in the local newspaper by the YG who is seeking a contractor to create Biophysical maps for areas around the Yukon. John confirmed the Department of Environment is trying to expand their Biophysical information, John will ask them if they are consistent with the need for biophysical maps.</p> <p>The Council asked for a YLUPC meeting with the Senior Liaison members and Commission Chairs to be scheduled for October 31.</p>	<p>3. YG: Ask if Dept of Environment YG is prioritizing with Council activities Status:</p> <p>4. YG: Schedule a Meeting for Oct 31 Status:</p>

Agenda Item 4: Director’s Report	
Comment	Action Items
<p>Ron provided the Council with a written Director’s Report; all items will be covered on the agenda.</p> <p>MOTION: 3 To approve the October 20, 2006 Director’s Report. Moved: Ian Robertson 2nd Doug Phillips</p>	<p>All In Favour – Carried</p>

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: In Camera – YLUPC & Commission Relations	
Comment	Action Items
<p>Agenda:</p> <ul style="list-style-type: none"> ➤ Points and Recommendations from September 14th letter ➤ Job reclassification and staff salary adjustments ➤ The Memorandum of Understanding ➤ Commission and Council Roles & Responsibilities ➤ Recommendations ➤ Timelines, work plans and budget issues 	

Agenda Item 5.1: In Camera – YLUPC & Commission Relations	
Comment	Action Items
<p>As a conclusion to the issues discussed on the agenda the following letter was written and given to the Commissions.</p> <p style="text-align: center;">Yukon Land Use Planning Council Meeting October 20, 2006 - 9 a.m. YLUPC Board Room, 307 Jarvis Street, Whitehorse 06/07- #04</p> <p style="text-align: center;">Letter of Agreement</p> <p>This letter is to confirm our mutual understanding and commitments made during our meeting held on October 20, 2006.</p> <ol style="list-style-type: none"> 1. The Council with input of the Commissions, will conduct an assessment and evaluation of the existing job descriptions and salary ranges. Adjustments would be made based on the recommendations of the report and approved by the Council and Commissions. 2. That the Commission Chairs and Council would jointly meet with the Senior Liaison Committee as required. 3. The Council and Commissions agree to meet on an as need basis and at a minimum on quarterly basis. 4. That the respective Chairs would communicate with each other to improve communications and to clarify any matters that may arise. 5. The Council in co-ordination with the Commissions will develop a communication strategy to build public awareness of land use planning and draft plans as they are prepared. 6. Finally, the Commissions should lead the public consultation process regarding the draft plan review and provide a report to the Parties. <p>Signatories:</p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  _____ Albert Peter, Chair Yukon Land Use Planning Council </div> <div style="text-align: center;">  _____ Shirlee Frost, Chair, North Yukon Planning Commission </div> <div style="text-align: center;">  _____ Albert Genier, Chair Peel River Watershed Commission </div> </div>	

Agenda Item 5.2: In Camera: Conflict of Interest	
Comment	Action Items
The Council acknowledged that the conflict of interest evaluation and decision was primarily the work of the Commissions.	

Agenda Item 5.3: Interim Reports: YLUPC, NYPC, PWPC	
Comment	Action Items
<p>The Council reviewed the Interim Reports. YLUPC surplus will help the NYPC fund operational expenses to March 21, 2006. The PWPC will need help with their 'Resource Assessment Reports'. More work is needed to finalize the Interim Reports; a Board Meeting was scheduled for October 30 to approve the Interim Reports.</p> <p>The Council would like a 'Staff Wages Review Report' by December 15, 2006.</p>	<p>5. YLUPC: Next YLUPC Bd Meeting October 30 to approve reports. Status: Done</p> <p>6. YLUPC: Staff wages review report Status: Contract underway</p>

Agenda Item 5.4: Yukon Land Use Planning Contribution Agreement:	
Comment	Action Items
<p>➤ YLUPC/NRCan for Yukon Planning Atlas</p> <p>Ron C. provided a brief overview of the work done to date in developing a prototype of the Atlas. Jeff H. clarified the open nature of the project, whereby software developed for the Atlas would be non-proprietary and thereby free from subsequent licensing costs. Jeff H. described the overlap between Atlas project tasks and Commission data requirements. Further clarification on allocations for travel clarified that amounts are identified for travel by the Contractor, the proponent, and community participants invited to workshops. No member of Council or its staff are in a conflict of interest regarding the award of contract to DMSolutions.</p>	



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October 30, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #05

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	<u>Yukon Government (YG)</u>	<u>Delegations:</u>

Agenda Item 1: Agenda	
Comment	Action Items
MOTION # 1: To accept the October 30th Agenda with the addition to Item # 3 Delegates – Signing Authorities Moved: Ian Robertson 2nd Doug Phillips	All In Favour – Carried

Agenda Item 2: Delegates:		
Comment	Action Items	
<p>MOTION: # 2 To approve and accept the following names as signing authorities on the Peel Watershed Planning Commission CIBC Bank Account # 80 – 72 – 19717: This Motion replaces the existing signing authority list.</p> <p><u>Yukon Land Use Planning Council Members:</u> Ron Cruikshank, Doug Phillips, Ian D. Robertson, Albert Peter and Rhoda Merkel</p> <p><u>Peel Watershed Planning Commission Members:</u> Kathleen Zimmer, Peter J. Kaye, and Dave Loeks Albert Genier, Steve Taylor, Sam Wallingham, Marvin Frost, Brian Johnston.</p> <p>MOVED: Doug Phillips 2nd Ian D. Robertson All in Favour – Carried</p>	<p>1. YLUPC: update NYPC & PWPC signing authorities</p> <p>Status: Ongoing</p>	
<p>MOTION: # 3 To approve and accept the following names as signing authorities on the North Yukon Planning Commission CIBC Bank Account # 80 – 69 22414: This Motion replaces the existing signing authority list.</p> <p><u>Yukon Land Use Planning Council Members:</u> Ron Cruikshank, Doug Phillips, Ian D. Robertson, Albert Peter and Rhoda Merkel</p> <p><u>North Yukon Planning Commission Members:</u> Shirlee Frost, Marin Frost, Dennis Frost SR. Dave Brekke, Douglas Brownlee, Jane Montgomery, Shawn Francis and Kathleen Zimmer</p> <p>MOVED: Ian D. Robertson 2nd Doug Phillips All in Favour – Carried</p>		

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Approval Process for a Land Use Plan:	
Comment	Action Items
<p><u>Response from YLUPC:</u></p> <p>The YG provided flow charts outlining what they see the approval process of the land use plan will go thru. Ron met with YG; his written points from the review are attached. The approval process outlined is very complicated. YLUPC & YG need to establish a simpler set of ground rules.</p> <p>We have considered the Inuvialuit Land Claim Agreement through out the planning process. In correspondence with them we have kept them informed through newsletters and other relevant information, we are not in a consultation process with them yet. After VGFN have approved the Plan adjacent First Nations are consulted. We will confirm we have met all the commitments to their Land Claim Agreement (LCA) and to NYPC GTOR.</p> <p>Approving a land use plan was discussed at the Senior Liaison Committee (SLC) Meeting held in May 2006; it is an agenda item at the YLUPC meeting tomorrow with the SLC Members, VGFN, and the YG participating. Three issues will be addressed: 1. Clarify the approval process making it simpler; 2. Clarify Commissions role (YLUPC will suggest they have a lead role in the consultation process) 3. What information will the Commission have access to from the Parties Review? Ask VGFN what their approval process is.</p>	<p>2. YLUPC – Check GTOR and Inuvialuit LCA to check if we have met the obligation to them AND Work with YG to simplify the approval process</p> <p>Status Done</p>

Agenda Item 5.2: A Recommendation Regarding a Land Designation System (LDS)	
Comment	Action Items
<p><u>Recommendation From Council:</u></p> <p>We are now waiting for NYPC to use the LDS. The NYPC released a Landscape Management Unit template they had difficulty applying the LDS to it. Ron provided options; Ian commented on how to tighten up the LDS and suggested language changes and an example column should be added. Ron said a Regional Plan should be done first then the sector plans completed for more details.</p> <p>The next step will be the reaction of VGFN and the YG on the LDS the NYPC is submitting for approval in December.</p>	<p>3. YLUPC: LDS: Add another column of information</p> <p>Status: Not yet modified</p>

Agenda Item 5.3: Ten Year Review	
Comment	Action Items
<p><u>Report from second meeting with Henry Drystek – Federal Negotiator – DIAND</u></p> <p>Ron provided a brief summary of the meeting. Henry is a Senior Implementation negotiator. More money and more time are being proposed for land use planning. He has found land use plans are taking five years to complete, not the three years now prescribed. The report by Henry represents Canada’s position on land use planning and will go to the Implementation Review Committee and the Parties for approval. This document is for information purposes only.</p> <p><u>Detailed analysis of the existing planning Commission work:</u></p> <p>The Council was provided with a chart outlining NYPC activities since it was established in 2000 – to present. It is an actual account of what was done when and will be useful in planning future commissions’ workplans and budgets. The Council agreed that tracking the land use planning process is important. The PWPC need to meet with the YG to find out where they can help. After a review of all the information available the oil & gas assessment for the Peel need to be done.</p>	<p>4. Peel: Meet with YG</p> <p>Status: Ongoing</p>

Agenda Item 5.4: Interim Reports: YLUPC, NYPC, PWPC	
Comment	Action Items
<p>The surplus has been clarified as well as NYPC future demands. YLUPC met with John Spicer – EMR – YG. The basic philosophy of the YG is if the money can be found internally YG will not have to renegotiate with Canada for more money for the 06-07 fiscal year.</p> <p><u>YLUPC:</u> YLUPC has identified 20k for the NYPC. The Council would like the YG position on plan implementation. YLUPC need a 3% contingency fund for staff wage consideration. YLUPC is paying for a portion of NYPC land use planner employee.</p> <p><u>NYPC</u> The NYPC need an additional 60k to complete the year. YLUPC will provide 20k the additional 40k YG will need to ask Canada for. We will review the budgets again in January; they will be running a tight cash flow.</p> <p><u>PWPC</u> The PWPC had an extra 20k they allocated towards writing a oil & gas research report. A web designer will be hired, Jeff Hamm, YLUPC staff will help with the layout of the webpage.</p>	<p>5. YLUPC: YG position on plan implementation Status: Letter received Oct 19</p>

Agenda Item 5.4: Interim Reports: YLUPC, NYPC, PWPC	
Comment	Action Items
<p>MOTION # 4: The YLUPC approves the November 1, 2006 YLUPC Interim Report workplan and budget totaling \$ 537,450, the NYPC Interim Report workplan and budget totaling \$ 256,717 and the PWPC Interim Report workplan and budget totaling \$ 348,401.</p> <p>Moved: Albert Peter 2nd Ian Robertson All in Favour</p>	

Agenda Item 6.0: Council's Schedule	
<ul style="list-style-type: none"> ➤ YLUPC hosting a meeting with Senior Liaison Committee members and NYPC affected First Nations – Oct 31 at 3 p.m. at the YLUPC office. ➤ Geoscience Forum: High Country Inn, Whitehorse, Yukon on November 28, 29 and 30, 2006 ➤ Christmas Luncheon on December 8, 2006 at La Gourmandise Restaurant – Council & Commissions 	

Meeting adjourned at 12:30 p.m.

The Next Regular Board Meeting date November 24th 2006 at 9 a.m.

Approval of Special Board Meeting Minutes – October 30, 2006 – 06/07 - # 05

Chair _____ YLUPC Secretariat _____ Date: _____



YUKON LAND USE PLANNING COUNCIL

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October 31, 2006 3 p.m.

Senoir Liaison Committee, VGFN, NYPC and YLUPC Meeting
Hosted by YLUPC
YLUPC Board Room, 307 Jarvis Street, Whitehorse
06/07 - #06

In Attendance

<u>Yukon Land Use Planning Council (YLUPC)</u> Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	<u>Yukon Government (YG)</u> Angus Roberts – EMR – YG Shirley Abercombe – YG EMR Jim Bell – EMR – YG Marcel Barrault – YG -EMR John Spicer – YG - EMR	
<u>Vuntut Gwitchin First Nation</u> Greg Charlie – VGFN Hugh Monaghan - VGFN	<u>North Yukon Planning Commission:</u> Shirlee Frost, Chair NYPC	<u>Peel Watershed Planning Commission:</u> Albert Genier, Chair PWPC	

Agenda Item 1: Agenda

Comment	Action Items
<p>The purpose of the meeting is to seek clarity in upcoming events and seeking commitment from the Parties.</p> <p>MOTIO # 1:: To accept the October 31 Agenda</p> <p>Moved: Ian Robertson 2nd Doug Phillips</p>	<p>All In Favour – Carried</p>

Agenda Item 1: Timeframe for NYPC plan production:

Comment

Action Items

NYPC will seek funding for additional time to complete the North Yukon Land Use Plan.

Shawn was asked to provide an update:

At the May 16 meeting, Christmas was the target date for the completion of the Draft Plan ready for release to the public. The Parties wanted to have time to review the plan before it was released to the public.

We are requesting a three month extension on the release date of the Draft Plan. In December we will have two major components ready for release and review: 1. The landscape unit which explains why landscape managements were chosen and 2. The technical decision for plan scenarios: scenarios do _____ results for modeling and lays the rationale for threshold values. We will need an additional two months for the Parties to review and comment.

Summary of proposed schedule:

December: major components of the draft plan will be ready for Parties to review, it is not the polished package but it will be enough information to make a decision.

January and February: reviewing plan scenarios and public consultation There are Open Houses scheduled in _____ in Old Crow and Whitehorse to review the Draft Plan.

March 31, 2007 – Draft Plan completed

Angus Robertson – EMR said Minister Archie Lang YG would like the (recommended) plan to be into the approval process on April 1, 2007 (i.e. the plan referred to in 11.5.1 of VGFNs agreement).

John Spicer – EMR referred to 11.4.5.3 of the Umbrella Final Agreement: this is the process we have to follow to ensure that adequate opportunity exists for public consultation and that this should take place.

Greg Charlie – VGFN said according to the VGFN Implementation process the plan has already been taken to our citizens now the VGFN Chief and Council can approve the plan. He said based on the agreement the land use plan does not have to go to a General Assembly for endorsement. Shirlee Frost, NYPC Chair said she would like the plan to go to the GA. Hugh Monaghan said, VGFN could have a special GA that would profile the plan. Greg said VGFN does not want to do a report that is a working document. We want to work with the Commission to make a document workable. VG have to set a precedence to see this process work. Hugh M agreed that VG is smaller and can move thru the approval process quicker. They will commit to having their comments by the end of January before the scheduled workshops.

The Council asked if the YG could make the same commitment to have their comments to the Commission by the end of January. Angus R said John's Department is on red alert to push this thru, John S. committed to having their comment to the NYPC by the end of January.

It was decided:

1. The Draft Plan (main plan components, with further polishing needed) will be ready at the end of December for review and comments. On March 31, the recommended North Yukon Land Use Plan would be ready for approval. The workshops would feature the Draft Plan (and Scenarios) for public consultation.

Agenda Item 2: NYPC Plan Approval Communication Strategy:	
Comment	Action Items
<p>Shirlee F asked what public consultation was, expected? Is the consultation for stakeholders and constituents or for the general public? The Parties responded that the Commissions duty for public consultation will be deemed by the Parties to have occurred through the public open houses and workshop scheduled for the new year..</p>	

Agenda Item 3: Commission products to date:	
Comment	Action Items
<p>Information only item. The Commission has produced a biophysical map, landscape management unit intent; resource assessment map and poster series</p>	

Agenda Item 4: Role of the Commission in the approval process	
Comment	Action Items
<p>The Council outlined the four steps involved in the approval process:</p> <ol style="list-style-type: none"> 1. Public Consultation 2. Individual Government Department internal reviews 3. modification to the recommend plan based upon the review by the Parties 4. Government to Government give final approval to land use plan. 	

Agenda Item 5: Funding NYPC in 2007 - 2008	
Comment	Action Items
<p>The Council asked if there was more money available for implementing the NY land use plan. The NYPC have been reappointed for three years. The Council needs to know how to deal with next year's work plan planning. They suggested the answer to be considered in the allocation YG provides to YLUPC in January of each year. We would like the letter in December.</p>	

Agenda Item 6.0: Other Topics

YG Assistance with the PWPC:

The Council asked Angus R. – EMR for assistance from the YG oil and gas branch to assist the PWPC. The NYPC and the PWPC have been sharing resources; slippages have occurred with the Peel plan. Angus R. said he did not see why the YG could not provide assistance, he would meet with John S. to decide what needs to be done to see this happen.

Funding for Dec – March 06 NYPC activity:

The NYPC need an additional 40k from the YG for the remainder of the fiscal year. The YG agreed to negotiate with Canada for the additional funds.

Next Meeting:

The participants agreed the next meeting would be scheduled for January 2007.

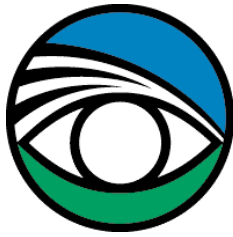
Meeting adjourned at 4:30 p.m.

Approval of Senior Liaison Committee, VGFN, NYPC and YLUPC Meeting 06/07 - # 06

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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November 24, 2006

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #07

In Attendance			
Yukon Land Use Planning Council (YLUPC) Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	YLUPC Staff Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	Yukon Government (YG)	Delegate: Steve Cardiff - NDP

Agenda Item 1: Agenda	
Comment	Action Items
<p>MOTION: To accept the Agenda with the following changes: Add to 5.5 NYPC Update: Terminology & Schedule for NYPC as an attachment Move # 5.5 to a working session.</p> <p>Moved: Ian Robertson 2nd Doug Phillips</p> <p style="text-align: right;">All In Favour – Carried</p>	

Agenda Item 2: Review Minutes	
Comment	Action Items
<p>2.1 Minutes from October 20, 2006 # 06/-7 - #04</p> <p>MOTION: To approve the October 20, 2006 - 06/07 - #04 Minutes.</p> <p>Moved: Doug Phillips 2nd Ian Robertson</p> <p style="text-align: right;">All In Favour – Carried</p>	

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; most items will be covered on the agenda.</p> <p>Gerald Isaac is preparing to maintain a booth at the Geoscience Forum at the High Country Inn in Whse on November 27 & 28, 2006 on behalf of the YLUPC. We have revamped the presentation.</p> <p>The staff/ benefit contract work is underway. YLUPC contracted Mike Nevile of Clarity Job Analysis and Evaluation to do the report for us.</p> <p>MOTION: To approve the November 24, 2006 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p>	<p style="text-align: right;">All In Favour – Carried</p>

Agenda Item 5.2: North Yukon Planning Commission (NYPC)	
Comment	Action Items
<p>The Council reviewed the attached NYPC schedule. A draft NYPC land use plan is due at Christmas 2006. The Council is concerned about the turn around time the YG will need to complete their comments, are the YG technicians getting the message to be ready to review the draft land use plan quickly. John Spicer from Energy, Mines and Resources – YG is coordinating the YG response. The Council would like Ron to check with John about YG preparedness.</p> <p>To speed up the consultation process, the Council suggested Gerald Isaac can help the NYPC (Shawn) put the presentation of the draft land use plan on the agenda of an already scheduled meeting in Dawson and Fort McPherson.</p> <p>As a record of progress, create a checklist of things to be done, checked off as completed.</p> <p>Cross reference Land Claim Agreement with NYPC land use plan and timelines.</p> <p>We will check whether the timelines agree with the expectations outlined in the October 31, 2006 YLUPC hosted Senior Liaison Meeting.</p>	<p>YLUPC: Ron, check with John Spicer – YG regarding YG preparedness for draft plan response. Status: Done</p> <p>YLUPC: Gerald, find meetings for NYPC to attend Status: Done</p> <p>YLUPC: verify expected timelines for NYPC draft plan completion. Status: Done</p>

Agenda Item 5.3: Peel Watershed Planning Commission	
Comment	Action Items
<p>The agenda for the PWPC Senior Liaison Committee meeting scheduled by the YG on November 28, 2006 at the Elijah Smith Building was attached. Doug P will attend on the Council's behalf.</p> <p>The Council asked Ron to confirm the YG – Oil & Gas department can do the Peel Oil & Gas Resource Assessment Report.</p> <p>The PWPC next Board Meeting is scheduled for December 18 & 19, 2006 in Whitehorse.</p>	<p>YLUPC: Confirm Oil & Gas can do the Peel Oil & Gas RAR.</p> <p>Status: Done</p>

Agenda Item 5.4: Participation in "Getting Your Project Approved North of 60° " Conference April 2007, Edmonton	
Comment	Action Items
<p>A detailed draft agenda for the 'Getting Your Project Approved North of 60°' was attached. Shawn F is confirmed as a presenter at the conference; Ron will also attend the conference. A Council member may attend.</p> <p>MOTION: To give Ron Cruikshank, YLUPC Planning Director authorization to attend the "Getting Your Project Approved North of 60° " conference in April 2006 in Edmonton.</p> <p>Moved: Ian Robertson 2nd Doug Phillips All In Favour – Carried</p>	

Agenda Item 5.5: Long term Challenges and work plan for YLUPC/Commissions:	
Comment	Action Items
Moved to a working session.	

Agenda Item 6.0: Council's Schedule	
<p>Christmas Luncheon on December 8th, 2006 at 1 p.m. Strategic Planning Session the morning of December 8th, 2006</p>	

Agenda Item 10.0: IN Camera	
Comment	Action Items
N/A	

Meeting adjourned at 3:30 p.m.

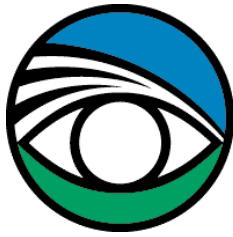
The Next YLUPC Meeting will be January 22, 2007 at 9 a.m. at they YLUPC office.

Approval of Regular Board Meeting Minutes – November 24, 2006 – 06/07 # 07

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

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January 22, 2007

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #08

In Attendance			
Yukon Land Use Planning Council (YLUPC) Albert Peter – Chair Doug Phillips – Member Ian Robertson – Member	YLUPC Staff Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	Yukon Government (YG) Tim Sellars – EMR Staff	Delegate:

Agenda Item 1: Agenda	
Comment	Action Items
<p>MOTION # 1: To accept the Agenda for the January 22, 2007 YLUPC Regular Board Meeting:</p> <p>Moved: Ian Robertson 2nd Doug Phillips</p> <p style="text-align: right;">All In Favour – Carried</p>	

Agenda Item 2: Review Minutes	
Comment	Action Items
<p>2.1 Minutes from November 24, 2007 – YLUPC Regular Board Meeting</p> <p>MOTION # 2: To approve the November 24, 2007 – 06/07 - # 08 Minutes, noting the editorial amendments.</p> <p>Moved: Doug Phillips 2nd Ian Robertson</p> <p style="text-align: right;">All In Favour – Carried</p>	<p>YLUPC: Edit Nov 24/06 Minutes</p> <p>Status: Done</p>
<p>2.2 Record Of December 18, 2006 Meeting with the Commission Chairs & the YLUPC members Christine Boisjoly facilitated the meeting. YLUPC members Albert Peter, Doug Phillips, and Ian Robertson – PWPC Chair, Albert Genier and NYPC Chair, Shirlee Frost were in attendance.</p> <p>A draft report on wages was reviewed; the final report will be forwarded to the Commission chairs. There were no Motions passed at this meeting.</p>	<p>YLUPC: Ian R - send NYPC & PWPC report on Wages.</p> <p>Status:</p>

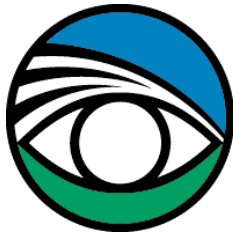
Agenda Item 5.2: North Yukon Planning Commission (NYPC) Update:	
Comment	Action Items
The work plan details for the Commission will be dealt with when the Commission submits their 2007/2008 Work plan and Budget. A meeting with YG/VGFN is scheduled for the afternoon on this topic.	

Agenda Item 5.3: Peel Watershed Planning Commission Update:	
Comment	Action Items
<p>The Council commented on the PWPC PowerPoint presentation included in their board packages. The Council asked Brian Johnston – PWPC to redo two slides of the PowerPoint presentation on page 3 – ‘What’s Done & What’s to Do’ for an easier read. They asked if the slide on page 9 – ‘to Confirm with the SLC’ was done.</p> <p><u>Mineral Report:</u> The Council expressed concerns about the quality of the report done by Gartner Lee Ltd. for YG’s Economic Development Department. This report is missing a section which examines the relationships between the various mineral potential areas and associated land uses such as access and power supply. The report lacks a composite map that contains any type of summary of mineral values. The Council thought that the Canadian Parks & Wilderness provided some quality comments on the report that were worth considering. The cost of the mineral report was paid for Economic Development of Yukon Government.</p> <p><u>Communication Process:</u> The Council would like a better communication process developed with the Parties. Future General Terms of Reference (GTOR) should include a comprehensive communication strategy outlining expectations. The Council is concerned that, while the Yukon Government is at most of the PWPC meetings, the FNs are not. The YLUPC will send a letter to the affected First Nations suggesting they make a point of attending the PWPC meetings. The Council will address this at the Senior Liaison meeting (SLC) this afternoon.</p> <p><u>PWPC work plan:</u> The Council noted the timelines for the completion of the Peel Watershed land use plan were changed to the end of 2008. The PWPC members have approved this extension. A letter dated December 18, 2006 from Angus Robertson of the YG endorsed the PWPC revised work plan schedule. YLUPC will respond to the Parties in the 2007/2008 work plan review process.</p> <p><u>Resource Assessment Reports (RAR)</u> The PWPC is getting the YG to do the RAR for them, this was a lesson learned because of the NYPC experience. Getting other agencies to do this work for them should help them meet their timelines. The Council asked Tim Sellars – YG to confirm with the Deputy Minister – Angus Robertson that the YG is closely coordinating planning activity to the Peel planning process.</p>	<p>PWPC: redo slides Status: Dealt with 2007/2008 work plan</p> <p>YLUPC: send letter to PWPC Parties suggesting they attend PWPC meetings. Status: Not Done</p> <p>YLUPC: discuss a communications with the Parties and with the SLC. Status: Done</p> <p>YLUPC: discuss PWPC timeline change in work plan review Status: Done</p> <p>YG: confirm YG commitment to closely coordinate planning activity. Status:</p>

Agenda Item 5.3: Peel Watershed Planning Commission Update:	
Comment	Action Items
<p><u>Traditional Knowledge – RAR</u> The PWPC need to map culturally significant areas. The PWPC Chair needs to send a letter to the four affected First Nations Chiefs expressing this need and the concern that the delay in obtaining traditional knowledge information could potentially delay the completion of the PWPC land use plan. A short term contract could be issued to complete this project. The Council asked how far the PWPC could go with the information they have now.</p> <p>Brian Johnston – PWPC Senior Planner will be in Mayo and Dawson this month regarding First Nation Heritage and the regional planning exercise.</p>	<p>PWPC: send letter to PWPC affected First Nations requesting assistance with obtaining traditional knowledge of the Peel region. Status: ongoing</p>

Agenda Item 5.4: Dawson Region Update:	
Comment	Action Items
<p>In the Dawson Region the overlap issue is a concern. Using the process outlined in Chapter Two – General Provisions – Item 2.9.0 Internal Overlap and Transboundary Agreements of the Umbrella Final Agreement (UFA) could take years, we need to find an alternate plan. The Council discussed options for solving this issue.</p> <p><u>Option #1:</u> The General Terms of Reference (GTOR) could be used to solve overlap issues. In the Tr’ondek Hwechin Final Agreement on page 131 item # 11.3.3 reads, <i>The Yukon Land Use Planning Council shall make recommendations to Government and affected First Nations on the following: 11.3.3.4 the boundary of each planning region.</i> The GTOR will outline commission membership; affected Parties will have a seat on the Commission. In an YLUPC facilitated meeting after consultation with the Parties agreement could be reached about the overlap land boundary issue.</p> <p><u>Option # 2:</u> We could use the Dispute Resolution Process.</p> <p><u>Option # 3</u> No agreement can be reached and we plan elsewhere.</p> <p>On January 6, 2007 a letter to Selkirk First Nation, Tr’ondek Hwechin Han Nation and Vuntut First Nation from the YLUPC encouraged the settlement of the overlap issue. YLUPC is concerned this issue will delay the planning process in the Dawson Region. To date we have not received any responses to our concern. The Council agreed another letter outlining the options including an offering for the YLUPC to facilitate a meeting regarding the issue be sent to the affected First Nations.</p>	<p>YLUPC: send letter to affected First Nations offering to facilitate a meeting to discuss the overlap issue and membership on the Dawson Commission.</p>

Agenda Item 5.5: Data Atlas Update:	
Comment	Action Items
<p>Jeff Hamm – YLUPC staff will provide a presentation to the Council at a future YLUPC Board Meeting</p>	<p>Jeff H: Present Data Atlas to YLUPC</p>



YUKON LAND USE PLANNING COUNCIL

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February 23, 2007

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #09

In Attendance			
Yukon Land Use Planning Council (YLUPC) Doug Phillips – Chair person Albert Peter – Member (attend by phone) Ian Robertson – Member	YLUPC Staff Ron Cruikshank – Planning Director	Yukon Government (YG) John Spicer – Manager EMR	Delegate:

Agenda Item 1: Agenda	
Comment	Action Items
<p>MOTION # 1: To accept the Agenda for the February 23, 2007 YLUPC Regular Board Meeting:</p> <p>Moved: Ian Robertson 2nd Doug Phillips</p> <p style="text-align: right;">All In Favour – Carried</p>	

Agenda Item 2: Yukon Land Use Planning Council 2007-2008 Workplan and Budget	
Comment	Action Items
<p>Based on previous comments from the YLUPC, major changes to the YLUPC Workplan/Budget include:</p> <ul style="list-style-type: none"> ➤ the addition of \$10,000 dollars for a writer/editor for the NYPC plan, ➤ a source book completed by December 2007 ➤ changes to the workplan in accordance to a summary page showing where and when the YLUPC, NYPC and PWPC staff is expected to work next year. Council adjusted the staff assignment timelines to reflect the shortened NYPC workplan . <p>Council noted the need for a meeting with the Chairs before the summer to discuss human resource and planning related topics.</p> <p>MOTION # 2: The Yukon Land Use Planning Council moved to recommend the Yukon Land Use Planning Council's 2007/2008 Workplan and Budget totaling \$ 516,975.00 to the Minister of Energy, Mines & Resources of the Yukon Government for approval.</p> <p>Moved: Ian Robertson 2nd Doug Phillips.....</p>	<p>YLUPC: Schedule meeting with the Chairs in the Spring.</p> <p style="text-align: right;">.....All in Favour.....Carried</p>

Agenda Item 3.0: North Yukon Planning Commission 2007 – 2008 Workplan and Budget	
Comment	Action Items
<p>The NYPC workplan and budget had been reviewed several times prior to this Council meeting.</p> <p>MOTION #3: Subject to budget adjustments to reflect the agreed upon timelines, specifically completion of the plain language draft plan suitable for public distribution by April 30, 2007 and a recommended plan to the Parties by August 1, 2007, YLUPC recommends the revised North Yukon Planning Commission 2007 -2008 Work plan and Budget totaling \$186,292.00 to the Minister of Energy, Mines and Resource of the Yukon Government for approval.</p> <p>Moved: Albert Peter 2nd Ian Robertson All in Favour Carried</p>	

Agenda Item 4.0 : Peel Watershed Planning Commission 2007 – 2008 Workplan and Budget	
Comment	Action Items
<p>The Council reviewed the PWPC’s budget and workplan and made a number of recommended changes; including:</p> <ul style="list-style-type: none"> ➤ Identifying the Bonnet Plume River as a Special Management Area; ➤ Increase the work commitment of the YLUPC staff (Gerald Isaac and Jeff Hamm); ➤ Identifying the potential use of a contractor for short term resource assessment work; ➤ Adjust manpower requirements to reflect the integration of human resources between the Council and the Commissions. <p>Motion # 4: Subject to manpower and budget adjustments to reflect the resource transfers and management assistance commitments agreed to by the Parties and the Council, the YLUPC recommends the revised Peel Watershed Planning Commission 2007 – 2008 Workplan and Budget totaling \$ 406,646.00. to the Minister of Energy, Mines and Resource of the Yukon Government for approval.</p> <p>Moved: Ian Robertson 2nd Albert Peter All in Favour Carried</p>	

Agenda Item 4.0 : Peel Watershed Planning Commission 2007 – 2008 Workplan and Budget	
Comment	Action Items
<p>YLUPC Chair, Doug Phillips will call into the next PWPC board meeting to update the Commission on the Council's concerns. He will provide them with a summary of what we have learned from the NYPC and the TRPC:</p> <ul style="list-style-type: none"> ➤ The Council will recommend the PWPC staff not get too deep into the technical aspects of the Resource Assessment Reports; this should be done by the 'domain' experts outside the commissions' staff. ➤ Commissions need primarily summary information. ➤ Release your Resource Assessment Reports in stages to show progress and stagger the reviews throughout the planning process. ➤ Work closely with Parties and get YG/FNs to provide most of the information, do not try to collect or analysis it all yourself. ➤ Cast a wide net and use not only the Parties info but NGO's as well. 	

Agenda Item .0: Staff Employment Contract – Gerald Isaac	
Comment	Action Items
<p>MOTION #4: The YLUPC approve a three month extension of the current employment contract between Gerald Isaac and the YLUPC effective March 2007 to May 31, 2007. Moved: 2nd Moved: Albert Peter 2nd Ian Robertson All in Favour Carried</p>	

Meeting adjourned at 2 p.m.

The Next YLUPC Meeting will be March 16, 2007 at 9 a.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes – February 23, 2007 – 06 – 07 - #09

Chair

YLUPC Secretariat

Date:



YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3
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March 16, 2007

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

06/07 - #10

In Attendance			
<u>Yukon Land Use Planning Council (YLUPC)</u> Doug Phillips – Absent Albert Peter – Member Ian Robertson – Member	<u>YLUPC Staff</u> Ron Cruikshank – Planning Director Rhoda Merkel - Administrator	<u>Yukon Government (YG)</u> John Spicer – EMR - Manager Tim Sellars – EMR Staff Jim Bell – EMR Staff	<u>Delegate:</u>

(A) = Action Items

Agenda Item 1: Agenda	
Comment	Action Items
<p>MOTION # 1: To accept the Agenda for the March 16, 2007 YLUPC Regular Board Meeting:</p> <p>Moved: Ian Robertson 2nd Albert Peter</p> <p style="text-align: right;">All In Favour – Carried</p>	

Agenda Item 2: Review Minutes	
Comment	Action Items
<p>2.1 Minutes from January 22, 2007 – YLUPC Regular Board Meeting</p> <p>MOTION # 2: To approve the January 22, 2007 – 06/07 - # 08 Minutes, noting the editorial amendments. (A)</p> <p>Moved: Ian Robertson 2nd Albert Peter</p> <p style="text-align: right;">All In Favour – Carried</p> <p>2.2 Minutes from February 23, 2007 – YLUPC Regular Board Meeting</p> <p>MOTION # 3 : To approve the February 23, 2007 – 06/07 - # 09 Minutes, noting the editorial amendments. (A)</p> <p>Moved: Ian Robertson 2nd Albert Peter</p> <p style="text-align: right;">All In Favour – Carried</p>	<p>YLUPC: Edit Minutes</p> <p>Status: Done</p>

Agenda Item 3.0: Delegates: John Spicer - YG	
Comment	Action Items
<p><u>YG Oil & Gas Disposition Process:</u> John emailed the Council & Commissions to ensure they are aware the YG- Oil & Gas Disposition Process is moving forward. An ad has appeared in the local newspapers requesting a call for nominations for posting for drilling. The North Yukon and Peel region will see their postings.</p> <p><u>North Yukon Planning Commission:</u> The YG received a letter from Hugh Monaghan - VGFN regarding the North Yukon Planning Commission's (NYPC) 2007/08 Workplan and Budget. The letter reiterates the Senior Liaison Committee's concern for the North Yukon land use plan to be on time and on budget. At a recent Technical Working Group (TWG) meeting established the North Yukon as a priority. To keep updated, TWG members will attend the next NYPC meeting. The tourism and heritage information need to be confirmed.</p> <p><u>07/08 Workplan and Budgets:</u> YG met with the YLUPC staff on March 15, 2007 to discuss Year End Reports and 07/08 funding agreements. The Flexible Transfer Payment Agreement (FTPA) is ready to be signed at this meeting.</p>	

Agenda Item 4.0: Director's Report	
Comment	Action Items
<p>Ron provided the Council with a written Director's Report; most items will be covered on the agenda.</p> <p><u>Peel Watershed Planning Commission:</u> Ron provided the Council with a copy of the PWPC '<i>Conservation Priorities Assessment – Criteria and Indicators Report</i>' completed March 2007. The Council (IR) asked if there was a companion document to this one. They are concerned about the parallel exercise CPAWS and other conservation groups are doing. They want the Commission to maintain a balanced planning approach. A document to balance this one would be a collective development values, document would also make synthesis easier. A map showing mineral and oil & gas opportunities, challenges and conflicts should be made. Ron said the PWPC distributed the mineral report for comment. (A) It was suggested by John Spicer – YG that the PWPC include a list of all the information they intend to gather and include the checklist with each document released. The PWPC is releasing their information as they are created verses holding onto them all till they are all completed.</p>	<p>PWPC: Complete a checklist of all the reports the PWPC intend to do and attach it to completed reports. STATUS: conveyed message to Peel Senior Planner</p> <p>YLUPC: Dawson GTOR workshop at the end of April or early May. STATUS: May 1/07 meeting in Dawson</p>

Agenda Item 4.0: Director's Report	
Comment	Action Items
<p><u>Dawson Planning Commission:</u> A workshop is being scheduled for the end of April or early May to discuss the General Terms of Reference. (GTOR) for the Dawson Planning Commission.</p> <p><u>Interin Lawyer:</u> The Yukon Land Use Planning Council is entering into an agreement with a law student from Canadian Lawyers Abroad who is coming to work in the YLUPC office for the summer. A detailed list of projects she will work on was provided to the Council in their board packages. The financial obligation of the YLUPC is to pay the flight and summer accommodations for her (approximately \$ 6,000). (A)</p> <p>The YG expressed their concern on behalf of the Land Claim Secretariat (LCS) regarding the work the law student would be doing. The LCS have their own lawyers on staff and are hoping work will not be duplicated and create more work for them.</p> <p>MOTION # 4 : To approve the March 16, 2007 Director's Report. Moved: Ian Robertson 2nd Albert Peter</p>	<p>YLUPC: make preparation for summer law student STATUS: Arriving May 14/07</p> <p>All In Favour – Carried</p>

Agenda Item 5.0: Unfinished Business

Agenda Item 5.1: Preparation for the Year End Fiscal Year:	
Comment	Action Items
<p><u>Funding from Federal Government:</u> The delay in the funding from the Federal Government is creating a cash flow concern for the YLUPC. (A) A letter from YLUPC to Julie Beland from GeoConnections Program Natural Resource Canada will verify the balance due for our auditor and serve as a reminder to the federal government of their funding commitment.</p> <p><u>NYPC – MOU Amendment:</u> The NYPC did not need the \$20,190 committed to them from YLUPC 06/07 Budget. A motion to amend the Memorandum of Understanding between the YLUPC & the NYPC is needed to show the decrease of \$20,190 in funding the NYPC will receive at the end of 06/07.</p>	<p>YLUPC: write letter to GeoConnections STATUS: Done</p> <p>YLUPC: Amend the MOU between YLUPC & NYPC STATUS: Pending</p>

Agenda Item 5.1: Preparation for the Year End Fiscal Year:	
Comment	Action Items
<p>MOTION # 4: To amend the Memorandum of Understanding between the NYPC and the YLUPC decreasing the 06/07 funding by \$20,190. (A)</p> <p>Moved: Ian Robertson 2nd Albert Peter All In Favour – Carried</p> <p><u>2007-2008 Flexible Transfer Payment Agreement with YG & YLUPC:</u></p> <p>MOTION # 5: The YLUPC agree to enter into a Flexible Transfer Payment Agreement with the Yukon Government for the funding for the 2007 – 2008 fiscal year effective April 1, 2007 to March 31, 2008. The YLUPC will receive a total of \$ 1, 061,913.00.for land use planning activity in the Yukon for the YLUPC, NYPC & the PWPC. (A)</p> <p>Moved: Ian Robertson 2nd Albert Peter All In Favour – Carried</p> <p><u>Year End Report – March 15, 2007</u> The YLUPC staff met with YG-EMR staff on Thursday, March 15, 2007 to review the YLUPC, NYPC and the PWPC Year End Reports due to the YG on March 15, 2007. At the end of the 06/07 fiscal year the PWPC had a \$48,000 surplus which will be deducted from funding for the 07/08 planning activities, the NYPC & YLUPC surplus was too small to account for at this time. (A) The YLUPC will send a letter to the YG verifying the decisions resulting from the March 15th meeting.</p>	<p>YLUPC: finalize 07/08 Funding Agreement with YG STATUS: Done</p> <p>YLUPC: sent letter to YG regarding March 15 reports STATUS: done</p>

Agenda Item 5.2: Council Members Reappointment:	
Comment	Action Items
<p>Both Doug Phillips and Ian Robertson term on the YLUPC is completed on March 31, 2007. The YG staff confirmed Doug Phillips sent his nomination papers for reappointment to the YLUPC into the YG. (A) YLUPC will send a letter to Roy Bird the Yukon Regional Director General for the Federal Government regarding the Federal Government nomination.</p>	<p>YLUPC: sent RDG a letter regarding Ian R’s nomination. STATUS: done</p>

Agenda Item 5.3: Letter regarding the Environmental Forum Yukon Government	
Comment	Action Items
<p>Gerald is setting up the YLUPC booth at the Environmental Forum scheduled for March 22 & 23, 2007 in Whitehorse at the High Country Inn. The focus of the forum is fish and wildlife. Jeff Hamm is making a presentation about the Yukon Data Atlas. The YLUPC concerns include:</p> <ol style="list-style-type: none"> 1. Need for accessible information data basis that is downloadable 2. Need to have current satellite imagery and aerial photography at appropriate scales for resource management. 3. Priorities should be driven by integrated resource management objectives, regional planning and land allocation challenges 4. Need a field trip and mapping needs coordination meeting twice a year. 5. Need to take a systematic approach to building resource data bases so they are complete, accurate and current. 6. Need overall Yukon atlas in electronic form that deals with geology, geography, soils, vegetation, water chemistry, climate, fish, wildlife flora, fauna, birds and insects. 7. Update and reprint the 'Climate of the Yukon' 	<p>YLUPC: Make a handout of YLUPC to be addressed at the Forum</p> <p>Status: Done</p>

Agenda Item 5.4: Project Approval North of 60 -:	
Comment	Action Items
<p>YLUPC's, Ron C and NYPC's, Shawn Francis & Shirlee Frost will be presenting at the conference. YLUPC member Dough Phillips will attend on the Council's behalf.</p>	

Agenda Item 5.5: Meeting of the Chair:	
Comment	Action Items
<p>The tentative date for the meeting is the end of April. The first half of the meeting will deal with administrative issues; the second half will be open to Party participation and broader issues.</p> <p>Ron asked the Council for direction regarding the agenda items for the meeting of the Chairs. (A)</p> <ul style="list-style-type: none"> ➤ Roles and Responsibilities ➤ Human Resources (staffing) Mal Malloch's work will help clarify this issue and develop policy. ➤ Lessons Learned YESA link, commission start up and expectations, hoping current commissions can help upcoming commission. 	<p>YLUPC: schedule Chairs Meeting at the end of April</p> <p>STATUS: Date Pending</p>

Agenda Item 5.5: Meeting of the Chair:	
Comment	Action Items
<ul style="list-style-type: none"> ➤ Administration & Policies Summarize the success of the current administrative arrangement between the YLUPC & Commissions. ➤ Commission Quorum The Council asked how Commission members report back to their communities with land use planning information? <p>A draft agenda will be sent to the Chairs for approval and input. The YLUPC need to forward as much information as possible to the Chairs prior to the meeting to ensure they are prepared to make decisions at this meeting.</p> <p>Approval of Land Use Plan (REMOVE from AGENDA) Send letter to NYPC Senior Liaison Committee requesting a written confirmation regarding the Gwitchin Tribal Council and the Inuvialuits position regarding the approval of the NYPC land use plan.</p>	<p>YLUPC: send Chairs the Draft Agenda STATUS: Done</p> <p>YLUPC: Send a letter to the SLC STATUS: Draft done</p>

Agenda Item 6.0: Council’s Schedule	
<p>Project Approvals North of 60 – April 11 – 14, 2007 in Edmonton. Next Council Meeting = May 11, 2007 at 9.a.m.</p>	

Agenda Item 7.0: Finance:	
Comment	Action Items
<p>MOTION # 6: The YLUPC requests Mackay CA to audit the YLUPC, NYPC and PWPC financials for the 2006/2007 fiscal year. (A)</p> <p>Moved: Ian Robertson 2nd Albert Peter All In Favour – Carried</p>	<p>YLUPC: request Mackay to complete audit STATUS: Done</p>

Agenda Item 8.0: IN Camera	
Comment	Action Items
<p>The Council asked Ron to be sure all the performance reviews for all staff are completed.</p> <p><u>Contract Extensions: Shawn Francis; Rhoda Merkel:</u> MOTION #7: The YLUPC approve the extension of the current employment contract between Shawn Francis and the YLUPC, and the current employment contract between Rhoda Merkel and the YLUPC to May 31, 2007.</p> <p>Moved: Ian Robertson 2nd Albert Peter All in Favour</p>	<p>YLUPC: (Ron) complete staff performance reviews</p> <p>STATUS: Done</p>

Meeting adjourned at 5 p.m.

The Next YLUPC Meeting will be May 11, 2007 at 9 a.m. at the YLUPC office.

Approval of Regular Board Meeting Minutes – March 16, 2007 – 06 – 07 - #10

Chair

YLUPC Secretariat

Date: