



# YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3  
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca

April 16, 2018

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

Meeting #01-2018-2019

<b>In Attendance</b>			
<u><b>Yukon Land Use Planning Council (YLUPC)</b></u> Pearl L. Callaghan – Chair Lois Craig- Member Dennis Zimmermann-Absent	<u><b>YLUPC Staff</b></u> Ron Cruikshank – Director Heidi Hansen –Senior Financial Administrator Joe Jack- Senior Policy and Planning Advisor Sam Skinner- Senior Planner	<u><b>Delegate/Guest:</b></u> Nathalie Lowry- Canadian Wildlife	<u><b>Yukon Government (YG)</b></u> Jim Bell- Manager, EMR Gillian McKee- YG, EMR Scott Heron- YG, AR

- Acronyms:** TWG – Technical Working Group  
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 YG – Yukon Government  
 EMR – Energy, Mines and Resources
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 KDC – Kaska Dena Council  
 CYFN-Council for Yukon First Nations
- Planning:** DRPC – Dawson Regional Planning Commission  
 FRP – Final Recommended Plan  
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 RLUPC – Regional Land Use Planning Commission  
 NYPC – North Yukon Planning Commission  
 PWPC – Peel Watershed Planning Commission  
 ToR – Terms of Reference  
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 KRPC – Kluane Regional Planning Commission  
 CLUPP – Common Land Use Planning Process

**Action Items:** Status indicated is as of next meeting date



<p><b>Agenda Item 4.0: Director’s Report and topics discussed under the Director’s Report: Chair’s Report</b></p>	<p><b>Action Items</b></p>
<p><b><u>Director’s Report</u></b></p> <ul style="list-style-type: none"> <li>• The 2018/2019 funding agreement is expected from YG within the next couple of weeks.</li> <li>• There is an organizational structure review in progress.</li> <li>• The secretariat has reviewed the 2009 NY Plan to determine what portion of the plan are still current and what portions are not to determine if the NY Plan needs a revision.</li> </ul> <p style="text-align: center;"><b>North Yukon Plan review by YG ( Gillian McKee)</b></p> <ul style="list-style-type: none"> <li>❖ The NYRLUP was approved in 2009, in 2010 a MOU was established for the implementation of the plan with a plan review to occur after 7 years, if needed.</li> <li>❖ The evaluation purpose and outcomes, start with the plan, determine the plan goals, and determine how relevant the plan still is.</li> <li>❖ The analysis includes the Inputs, Activities, Outputs, and Outcomes...the Outcomes are classified as Immediate, Intermediate or Ultimate.</li> <li>❖ The report is intended to help inform decision makers as to the need for a review. It does not make the decision for them.</li> </ul> <p><b><u>Chair’s Report</u></b></p> <ul style="list-style-type: none"> <li>• The Council had a meeting with the Minister of EMR to discuss the relationship with YG and FNs, and the ideas the Council has with the planning process. Changes to Chapter 11 based processes were also discussed.</li> <li>• The central message the Council had was that they want the agreements to be honoured.</li> <li>• Reconciliation and trust building is an important factor for future relationships.</li> <li>• Future meetings were also agreed to with the Minister of EMR.</li> </ul>	<p><b>A)</b> The Directors’ report for future meetings will be available at future Council meetings.</p>

## 5.0: New & Unfinished Business

Agenda Item 5.1: Dawson Planning Region	Action Items
<p><b><u>Restart of Dawson Regional Planning Commission</u></b></p> <ul style="list-style-type: none"> <li>• SLC and TWG met last week, the latest progress is;</li> <li>• The DRPC ToR requires a few changes.</li> <li>• A MOU has been created with a few small edits required.</li> <li>• An appointment letter has been sent to request Dawson commission members.</li> <li>• Council secretariat will assist with the review of the Resource Assessment Report previously produced by the Dawson Commission.</li> <li>• The Policy and Procedures for the DRPC has yet to be completed.</li> <li>• A funding agreement for 2018-2019 may not be required for the Dawson Planning Region this year, as the Council will provide the start-up funds for Dawson depending on their needs.</li> <li>• The overlap boundary between TH and VGG has been generally agreed to between the two governments, therefore VGG will not nominate any members to the Dawson Commission.</li> </ul>	<p><b>A)</b> Provide Council with the Dawson ToR</p>

Agenda Item 5.2: Peel Planning Region	Action Items
<p><b><u>Summary of the Gathering</u></b></p> <ul style="list-style-type: none"> <li>• The gathering was another successful event hosted by the Council.</li> <li>• The video of the proceedings will be received in a couple weeks as well as the flip chart notes.</li> <li>• It was mentioned that the time it took to get a Peel decision negatively affected the Dawson process and it will now cost. It may be beneficial to ask Canada for more funding for the land use planning for future planning areas.</li> </ul> <p><b><u>Supreme Court Peel Decision</u></b></p> <ul style="list-style-type: none"> <li>• There is no word on when the consultation process will occur for the Peel with regards to the Supreme Court's Decision on the Final Recommended Plan.</li> <li>• The consultations may start in the summer of 2018.</li> </ul>	<p><b>A)</b> Provide Council with the previous Peel Recommendations and consultation process.</p>

<b>Agenda Item 5.3: Sub Regional Planning</b>	
<ul style="list-style-type: none"><li>• NNDFN requested a sub-regional plan almost a year ago, the Council wrote YG and NNDFN indicating that the sub regional plan is funded as part of Chapter 11, implementation funding.</li><li>• There has been an agreement made between YG and NNDFN to proceed with their plan, by way of a decision document.</li><li>• The Amy Ryder Report is almost in its the final stage, the Director will communicate with the contractor and have the report available for Council review at a later date after some revisions are completed.</li><li>• Council has requested there be a split in the sub regional and district plans (Amy Ryder Report) as they are separate plans.</li><li>• Further understanding of sub-regional planning is required.</li></ul>	

<b>Agenda Item 5.4: Communications Strategy Implementation</b>	
<ul style="list-style-type: none"><li>• Communication strategy was developed in Dec 2017.</li><li>• The Council would like to increase their presence, communications, and re-establish relationships.</li><li>• Communications information will now be included in all Council meetings.</li><li>• The next communication item would be the Yukon Forum, the Council would like to participate in the Forum in June 2018.</li><li>• YG indicated the agenda for the Forum is not finalized and will be within the next few weeks.</li><li>• Council would like to contact the Parties prior to the finalization of the agenda to get Council participation confirmed.</li><li>• Council would like to identify the priorities to the Parties for the Yukon Forum and contribute to the forum.</li><li>• YG indicated that Council has not been included in the Yukon Forum because the Council is on the agenda as a discussion topic.</li> <li>• Another meeting with the Minister should be established after May 7, 2018.</li></ul>	

<b>Agenda Item 6.0: Finance and Administration</b>	
Council reviewed the Feb 2018 financial statements	

<b>Agenda Item 7.0 Correspondence and Relevant media</b>	
Council reviewed the correspondence and relevant media.	

<b>Agenda Item 8.0 Schedule and Next Meeting</b>	
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<p>Meeting with Minster of EMR May 2018, date to be confirmed (after May 7, 2018)                      5 Year Implementation Plan Review submission to Canada was submitted on the templates supplied.                      May 18-19 Gold Show.</p>	<p>Provide Council with template of submission to Canada</p>
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<p><b>Schedule and Next Meeting</b></p>		
<p><b>Next Meeting Date:</b> June 12, 2018</p>		
<p>Approval of Regular Board Meeting #01- 18/19 April 16, 2018                      By Motion #1, at Regular Board Meeting #02 18/19 July 31, 2018.</p>		
<p>_____</p> <p>Chair</p>	<p>_____</p> <p>YLUPC Secretariat</p>	<p>_____</p> <p>Date:</p>



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 July 31, 2018

Regular Board Meeting Minutes  
 YLUPC Board Room, 307 Jarvis Street, Whitehorse  
 Meeting #02-2018-2019

<b>In Attendance</b>			
<b><u>Yukon Land Use Planning Council (YLUPC)</u></b> Pearl L. Callaghan – Chair Lois Craig- Member Dennis Zimmermann-Member	<b><u>YLUPC Staff</u></b> Ron Cruikshank – Director Heidi Hansen –Senior Financial Administrator Joe Jack- Senior Policy and Planning Advisor	<b><u>Delegate/Guest:</u></b> Nathalie Lowry- Canadian Wildlife Adam Humphrey- KFN Nicole Percival- YLUPC contractor	<b><u>Yukon Government (YG)</u></b> Jim Bell- Manager, EMR Rene Mayes- YG, EMR Scott Heron- YG, AR George Stetkiewicz- YG, EMR Kathleen Zimmer, YG , ECO

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**Action Items:** Status indicated is as of next meeting date



<b>Agenda Item: 1.0: Agenda</b>			
<b>Comments</b>			
<b>Opening Prayer- by Pearl L Callaghan</b>			
<b>Motion #1</b>			
To accept the Agenda as presented.			
<b>Moved: Dennis Zimmermann</b>	<b>2<sup>nd</sup> Lois Craig</b>	<b>Passed by Consensus</b>	

<b>Agenda Item:2.0: Delegation</b>			
<b>Comments</b>			

<b>Agenda Item:3.0: Minutes</b>			
<b>Comments</b>			
<b>Motion #2</b>			
To approve the Minutes of April 13, 2018 as amended.			
<b>Moved: Pearl L Callaghan</b>	<b>2<sup>nd</sup> Lois Craig</b>	<b>Passed by Consensus</b>	

<b>Agenda Item 4.0: Director’s Report and topics discussed under the Director’s Report: Chair’s Report</b>	<b>Action Items</b>
<p><b><u>Director’s Report</u></b></p> <ul style="list-style-type: none"> <li>• The Linear Disturbance Project should be wrapped up soon, with a report from the Senior Planner.</li> <li>• All other items will be covered throughout the meeting.</li> </ul> <p><b><u>Chair’s Report</u></b></p> <ul style="list-style-type: none"> <li>• The Chair and the Senior Policy &amp; Planning Advisor attended the Gold Show in May 2018.</li> <li>• The CYFN GA was also attended by the Chair, the Director and SPPA with the intention of marketing land use planning. The discussion at the booth was very positive.</li> <li>• TTC GA had presentations by the Chair, the Director and the Senior Policy and Planning Advisor. This was well received.</li> <li>• CAFN GA was attended by the Chair and the Senior Policy and Planning Advisor. The GA had a huge turnout of attendees.</li> <li>• May 14, 2018 was a meeting with the Minister of EMR and May 20<sup>th</sup> with CYFN, Grand Chief; each meeting had the same topics as the Council is seeking the same outcome of communication and relationship building.</li> <li>• Council also met the SLC with regards to the restart of the DRPC (June 1, 2018).</li> </ul>	

## 5.0: New & Unfinished Business

Agenda Item 5.1: Dawson Planning Region	Action Items
<p><b><u>Restart of Dawson Regional Planning Commission</u></b></p> <ul style="list-style-type: none"> <li>• Parties are in the process of approving the ToR, and should be approved this week.</li> <li>• The 3<sup>rd</sup> week on Sept is slated as the selection of Members for the new DRPC.</li> <li>• The TWG will meet on August 16, 2018, with a focus on the start of the commission with training and orientation, including First Nations 101.</li> <li>• It has been suggested that one Council member attend the DRPC Training and Orientation.</li> <li>• TH has a customized training course for First Nation orientation.</li> <li>• The first meeting of the new DRPC will mostly likely occur in Oct 2018.</li> <li>• Feedback from YG has started to flow, still waiting for feedback from TH on the Resource Assessment Report and Issues and Interests, however the update is progressing.</li> <li>• A Human Resource model is being constructed to help with the workload of the Chair and members of the DRPC.</li> <li>• A suggestion was made to have the former DRPC Chair speak to the new DRPC.</li> <li>• Council also suggested a contingency be put into place in case the new commission and Senior Land Use Planner do not approve of the Council's involvement.</li> <li>• No information from the Parties has been received regarding the DRPC Issues and Interests.</li> <li>• It had been noted that here there may be a shortage of suitable of Senior Land Use Planner applicants and a PLAN B may be needed.</li> <li>• A public relations event maybe needed in Dawson before the start of the commission.</li> </ul>	

Agenda Item 5.2: Peel Planning Region	Action Items
<ul style="list-style-type: none"> <li>• The Parties are in the process of discussing the LOU, with consultations beginning in the fall.</li> <li>• A request will be made for council to review the Final Recommended Plan.</li> <li>• Council and Secretariat will provide input for the Peel consultation process.</li> </ul>	<p><b>A)</b> Council to provide input to the Parties on the Peel consultations.</p>

<p><b>Agenda Item 5.3: Yukon Forum</b></p>	
<ul style="list-style-type: none"> <li>• Stantec Consulting facilitated the Yukon Forum Workshop</li> <li>• Parties have not met since the Yukon Forum workshop but will meet in Sept. to determine recommendations.</li> <li>• Council spoke freely on the first day of the forum and became observers for the second day.</li> <li>• Other sources of recommendations will need to be analysed as well, as the workshop did not cover all improvement ideas.</li> <li>• A strong message by the First Nations was that Chapter 11 is to be followed.</li> <li>• Council appreciates the invitation to the forum and would have liked to have a better understanding of their role upon attendance.</li> </ul>	<p><b>A)</b> Working session on the Yukon Forum workshop.</p>

<p><b>Agenda Item 5.4: Sub Regional Planning</b></p>	
<ul style="list-style-type: none"> <li>• Leslie Cabott, Steve Buyck from NND and Karen Klyde, George Stetkiewicz, from YG are to meet Aug 9, 2018 regarding a terms of reference for the Beaver River Watershed plan. This is not being defined as a sub-regional plan.</li> <li>• No funding or definition for sub regional planning has been identified in Chapter 11.</li> </ul>	<p><b>A)</b> Review Draft copy of Sub Regional Planning and provide comments by Aug 10, 2018.</p>



<b>Agenda Item 7.0 Adequacy Funding Review</b>	
<ul style="list-style-type: none"><li>• YLUPC sent a letter to Canada requesting information on the Funding Adequacy Review, a response from Canada indicated that the funding review is aimed at commissions.</li><li>• A meeting with Canada and the Parties of the UFA for the Adequacy Funding Review is scheduled for Sept 27, 2018.</li><li>• Past questions regarding funding have focussed upon the unsettled WRFN and KDC regions. Council was advised that no funding is required for these areas.</li></ul>	

<b>Agenda item 8.0: Correspondence and Relevant media</b>	
<p>Council reviewed the correspondence and relevant media.</p>	

<b>Agenda Item 9.0 Schedule and Next Meeting</b>	
Working session letter re: Yukon Forum follow up (include spring gathering and forum reflections) Sub regional planning review – Amy Ryder Communication/Strategic Plan revisit  Sept 10 in Camera working session 9am- noon	

<b>Schedule and Next Meeting</b>	
<b>Next Meeting Date:</b> Sept 28, 2018	
Approval of Regular Board Meeting #02- 18/19 July 31, 2018 By Motion #1, at Regular Board Meeting #03 18/19 Sept 28, 2018.	
_____ Chair	_____ YLUPC Secretariat
	_____ Date:



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 Sept 28, 2018

Regular Board Meeting Minutes  
 YLUPC Board Room, 307 Jarvis Street, Whitehorse  
 Meeting #03-2018-2019

<b>In Attendance</b>			
<b><u>Yukon Land Use Planning Council (YLUPC)</u></b> Pearl L. Callaghan – Chair Lois Craig- Member Dennis Zimmermann-Member	<b><u>YLUPC Staff</u></b> Ron Cruikshank – Director Heidi Hansen –Senior Financial Administrator Joe Jack- Senior Policy and Planning Advisor	<b><u>Delegate/Guest:</u></b> Nicole Percival - YLUPC contractor	<b><u>Yukon Government (YG)</u></b> Jim Bell- Manager, EMR Larissa Jynko, EMR Land Use Planner Amanda Taylor – EMR Land Use Planner

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**Action Items:** Status indicated is as of next meeting date



<b>Agenda Item: 1.0: Agenda</b>		
<b>Comments</b>		
<b>Opening Prayer- by Joe Copper Jack</b>		
<b>Motion #1</b>	To accept the Agenda as amended Add; Geo Science Forum	
<b>Moved: Dennis Zimmermann</b>	<b>2<sup>nd</sup> Lois Craig</b>	<b>Passed by Consensus</b>

<b>Agenda Item:2.0: Delegation</b>		
<b>Comments</b>		
Chair requested updated information from YG for each meeting		

<b>Agenda Item:3.0: Minutes</b>		
<b>Comments</b>		
<b>Motion #2</b>	To approve the Minutes of July 31, 2018 as amended.	
<b>Moved: Lois Craig</b>	<b>2<sup>nd</sup> Dennis Zimmermann</b>	<b>Passed by Consensus</b>

<b>Agenda Item 4.0: Director’s Report and topics discussed under the Director’s Report: Chair’s Report</b>	<b>Action Items</b>
<p><b><u>Director’s Report</u></b></p> <ul style="list-style-type: none"> <li>• Most items are covered in the Agenda, with the exception that the Senior Policy and Planning Advisor and Director met with the Dispute Resolution Board.</li> <li>• The Council may add into their policies that the Dispute Resolution Board as an avenue for resolving disputes.</li> </ul> <p><b><u>Chair’s Report</u></b></p> <ul style="list-style-type: none"> <li>• A meeting with the Minister and Stephen Mills was attended by the Chair, Director and one Member.</li> <li>• Council tries to meet with the Minister on a quarterly basis to keep communication lines open.</li> <li>• Topics of discussion were: the Yukon Forum, support for Commissions via Human Resources, Adequacy Funding Review, Sub- Regional Planning, Dawson commission restart, First Nation and Indigenous Planning and the Peel Consultation.</li> <li>• Next meeting Dec 5, 2018 (with the Minister), the meeting needs to be confirmed 3 weeks in advance.</li> <li>• Caribou has been identified as a species at risk across Canada, and the range required by the Caribou needs to be protected. Yukon is looking into if the requirements are met that are required by Canada, for the species to thrive. Section 11 of the Canadian Environment Act defines the species at risk. This information may have an impact on the Approved Peel Land Use Plan.</li> <li>• National Aboriginal Lands Management Association gathering was attended by the Senior Policy and Planning Advisor, Chair and the Director. The Senior Planning and Policy gave a power point presentation that included Land Use Planning, Land Claims and First Nation Culture.</li> </ul>	

## 5.0: New & Unfinished Business

Agenda Item 5.1: Dawson Planning Region	Action Items
<p><b><u>Restart of Dawson Regional Planning Commission</u></b></p> <ul style="list-style-type: none"> <li>• The Senior Land Use Planner for the DRPC is in the final stages of hiring.</li> <li>• The RAR and I &amp; I have been progressing, all the information has now been received by the Parties and is nearing completion.</li> <li>• The SLC plans on meeting to identify the Issues and Interests of the Dawson Planning Region. TH and YG will collaborate together and release the information. TH's participation has not been confirmed.</li> <li>• Training and Orientation for the DRPC will most likely take place in early December or after Christmas.</li> <li>• YG estimates the end of October 2018 for the appointments of the Dawson Commission members.</li> <li>• TH and YG are supportive of planning introduction in Dawson prior to training.</li> <li>• YG suggested that the Commission be appointed and trained prior to any planning introduction in Dawson, and that the introduction should possibly take place in January 2019 and will be confirmed.</li> <li>• Once the commission is through its start-up phase, a MOU between the Council and Commission will be required.</li> </ul>	<p><b>A)</b> Letter to SLC re DRPC regarding common statement of issues...suggest consideration</p> <p><b>A)</b> Contact SLC regarding the Council doing a planning introduction in Dawson.</p>

Agenda Item 5.2: Peel Planning Region	Action Items
<ul style="list-style-type: none"> <li>• Consultation dates for the Peel Consultation have been identified, and should be completed by the end of October 2018.</li> <li>• The Minister of EMR indicated that the Approved Peel Plan is expected in January 2019.</li> <li>• The format of the meetings are Open House, presentation and Q&amp;A.</li> </ul>	

<b>Agenda Item 5.3: Yukon Forum</b>	
<ul style="list-style-type: none"><li>• Yukon Forum workshop took place June 4 and 5, 2018.</li><li>• YLUPC received a workshop summary report prior to the meeting with the Minister. This report was also presented to YG and Yukon First Nations at the Dawson Yukon Forum, and all Parties agreed to review the recommendations.</li><li>• YG indicated a letter with the information from the Dawson Yukon Forum should be received by Council shortly.</li></ul>	

<b>Agenda Item 5.4: Adequacy Funding Review</b>	
<ul style="list-style-type: none"><li>• The Director, Senior Financial Administrator and one Council member attended the Adequacy Funding Review Sept 27, 2018, which is preparing for the 2019-2020 review.</li><li>• A ToR will be developed by the Parties for the Adequacy Funding Review for the Parties.</li><li>• The outcome of the Yukon Forum will also be taken into account for the 2019-2020 review.</li><li>• There was only one First Nation Representative (CYFN).</li><li>• The review will start April 1, 2019 with a completion by Mar 31, 2020.</li><li>• A cost estimate will be completed with different scenarios for the remaining planning regions (may include sub-regional)</li><li>• An alternative to Chapter 11 was also discussed, but no recommendations or alternatives were identified.</li><li>• The new DRPC model will be monitored as a possible example of an organizational structure for future commissions and associated costing.</li></ul>	

<b>Agenda Item 6.0: Finance and Administration</b>		
Council reviewed the Aug 2018 Financial Statements		
<b>Motion #3</b>		
To approve and Submit the 2018-2019 Interim report to YG as amended.		
<b>Moved: Pearl L Callaghan</b>	<b>2<sup>nd</sup> Dennis Zimmermann</b>	<b>Passed by Consensus</b>
<b>Motion #4</b>		
To approve the COLA increase of 1.7%, effective April 1, 2019.		
<b>Moved: Lois Craig</b>	<b>2<sup>nd</sup> Pearl I Callaghan</b>	<b>Passed by Consensus</b>

<b>Agenda item 8.0: Correspondence and Relevant media</b>	
Council reviewed the correspondence and relevant media.	

<b>Agenda Item 9.0 Schedule and Next Meeting</b>	
Opportunities North Forum Oct 23-25, 2018 Geo Science Nov 20, 2018 (Council to present). Dawson Peel Consultation Oct 10 Mayo Oct 11,2018	

<b>Schedule and Next Meeting</b>	
<b>Next Meeting Date: Nov 2, 2018</b>	
Approval of Regular Board Meeting #03- 18/19 July 31, 2018 By Motion #1, at Regular Board Meeting #04 -18/19 Nov 2, 2018.	
_____	_____
Chair	YLUPC Secretariat
	Date: _____



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 Nov 02, 2018

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**Action Items:** Status indicated is as of next meeting date

<b>Agenda Item: 1.0: Agenda</b>		
<b>Comments</b>		
<b>Opening Prayer- by Lois Craig</b>		
<b>Motion #1</b>	To accept the Agenda as presented.	
<b>Moved: Dennis Zimmermann</b>	<b>2<sup>nd</sup> Lois Craig</b>	<b>Passed by Consensus</b>

<b>Agenda Item:2.0: Delegation</b>		
<b>Comments</b>		
Chair requested updated information from YG for each meeting.		

<b>Agenda Item:3.0: Minutes</b>		
<b>Comments</b>		
<b>Motion #2</b>	To approve the Minutes of Sept 28, 2018 as amended.	
<b>Moved: Lois Craig</b>	<b>2<sup>nd</sup> Dennis Zimmermann</b>	<b>Passed by Consensus</b>



<b>Agenda Item 4.0: Director’s Report and topics discussed under the Director’s Report: Chair’s Report</b>	<b>Action Items</b>
<p><b><u>Director’s Report</u></b></p> <ul style="list-style-type: none"> <li>• The Annual Funding Agreement with the Commission will be discussed with the Executive Council office ‘In Camera” today.</li> <li>• Wetland Round table had been attended by the Senior Planner and they estimate that a draft policy will be completed by Nov 2019.</li> <li>• Council is seeking clarification on the Wetland Policy, and how it applies to regional planning, a staff interpretation of the policy may be presented to Council upon completion.</li> <li>• Council is asking the secretariat be selective and focused on what the Parties desire and what the Council is participating and working on.</li> </ul> <p><b><u>Chair’s Report</u></b></p> <ul style="list-style-type: none"> <li>• No new information to report</li> </ul>	

**5.0: New & Unfinished Business**

<b>Agenda Item 5.1: Dawson Planning Region</b>	<b>Action Items</b>
<p><b><u>Restart of Dawson Regional Planning Commission</u></b></p> <ul style="list-style-type: none"> <li>• Council will be informed as soon as the DRPC Members are appointed. It is expected that the appointments will be in the immediate future (Nov 2018).</li> <li>• The new Commission members will be attending the TH 101 course, probably prior to the first training and orientation meeting.</li> <li>• The new Senior Land Use Planner (Tim Van Hinte) for the DRPC introduced himself.</li> <li>• An Open House for the DRPC, with a possible meeting at the same time, may be a great opportunity to introduce the Commission to the community.</li> <li>• Council would like to be more involved with the Commission to provide additional support, possibly by video conference for the occasional meeting.</li> <li>• The past has proven to be difficult for Commission members to participate in meetings for 2 full days. It can be difficult to find 2 days that work for all members.</li> <li>• The next TWG meeting is Dec 13, 2018.</li> <li>• The SLC has received a letter from Council updating them on the work that has been done on the Resource Assessment and Issues and Interest Reports.</li> <li>• YG has outstanding comments on the Issue and Interests and apologized for the delay, and will provide them as soon as possible.</li> <li>• The relationship between the Council and Commission will be clarified in a MOU.</li> </ul>	

Agenda Item 5.2: Peel Planning Region	Action Items
<p style="text-align: center;"><b><u>Peel Planning region</u></b></p> <ul style="list-style-type: none"> <li>• The final consultation for the Peel has now been wrapped up and attended by the Secretariat and Council members.</li> <li>• Stantec summarized the plan for the attendees.</li> <li>• The questions mainly surrounded the interim protected areas.</li> <li>• Council was surprised by the low turnout for the Whitehorse consultations.</li> <li>• The importance of Chapter 11 was mentioned.</li> <li>• Council feels that the comments of the Peel should be focused on the Council's Mandate.</li> <li>• Council's focus should be what is helpful to the Parties and the lessons learned.</li> </ul> <p style="text-align: center;"><b><u>Important points for recommended plans</u></b></p> <ul style="list-style-type: none"> <li>• The Commission does not know the nuances of the governments so changes to the final recommended plan can be expected.</li> <li>• The Parties can utilize the Council to make recommendations during the implementation phase.</li> <li>• Many policies have been phrased as recommendations and adopting, modifying, or rejection should be made clearer.</li> <li>• No agreement on changing the land use plans</li> <li>• Conformity checks are not being done consistent with the legislation.</li> <li>• Council wonders if the Parties can recommend an implementation plan within a year of an approved plan and/or make suggestions to the effected Parties.</li> </ul>	

<b>Agenda Item 5.3: Council’s Annual Gathering</b>	
<p><b><u>Council Annual Gathering/Workshop</u></b></p> <ul style="list-style-type: none"> <li>• Two themes being considered for the gathering/workshop are cumulative effects and indigenous planning,</li> <li>• Council would like to see the outcome of a one day workshop that includes regional or sub regional planning.</li> <li>• Another possibility ... would be thinking outside the box and looking at other possible processes for land use planning and letting Parties explain how their world works.</li> <li>• Spiritual, historical, and social (socioeconomic/ sociocultural) aspects may also be an idea to consider for the gathering/workshop.</li> <li>• Council indicated the gathering /workshops should be useful to the Parties.</li> <li>• The Stantec report has been sent to the SLC (Yukon Forum), and the SLC is putting together a working group to work on the recommendations. The draft recommendations are in the process on being finalized.</li> </ul>	<p><b>A)</b> Get Yukon Forum recommendat ions for the gathering/wor kshop theme.</p>

<b>Agenda Item 5.4: Canada’s Role in Regional Planning</b>	
<ul style="list-style-type: none"> <li>• Most of Canada’s role in Regional Planning came from the devolution agreement.</li> <li>• A meeting is scheduled for Dec 5, 2018 with Canada and YLUPC staff will produce a short summary paper about Canada’s role.</li> </ul>	

<b>Agenda Item 6.0: Finance and Administration</b>	
Council reviewed the Sept 2018 Financial Statements	

<b>Agenda item 8.0: Correspondence and Relevant media</b>	
Council reviewed the correspondence and relevant media.	

<b>Agenda Item 9.0 Schedule and Next Meeting</b>	
Geo Science forum Nov20 (presentation by the Director and the Chair).	

<b>Schedule and Next Meeting</b>	
<b>Next Meeting Date:</b> Dec 14, 2018 (possible all day) Open House Dec 7, 2018	
Approval of Regular Board Meeting #04- 18/19 Nov 2, 2018 By Motion #1, at Regular Board Meeting #05 -18/19 Dec 14, 2018	
_____ Chair	_____ YLUPC Secretariat
	_____ Date:



# YUKON LAND USE PLANNING COUNCIL

201 - 307 Jarvis Street, Whitehorse, Yukon Y1A 2H3  
 PHONE (867) 667-7397 FAX (867) 667-4624 EMAIL ylupc@planyukon.ca  
 Dec 14, 2018

Regular Board Meeting Minutes

YLUPC Board Room, 307 Jarvis Street, Whitehorse

Meeting #05-2018-2019

<b>In Attendance</b>			
<b><u>Yukon Land Use Planning Council (YLUPC)</u></b> Pearl L. Callaghan – Chair Lois Craig- Member Dennis Zimmermann-Member	<b><u>YLUPC Staff</u></b> Ron Cruikshank – Director Heidi Hansen –Senior Financial Administrator Sam Skinner- Senior Planner Tim Van Hinte- Senior Land Use Planner- DRPC Joe Copper Jack- Senior Policy and Planning Advisor	<b><u>Delegate/Guest:</u></b> Adam Humphries-KFN Paula Pacholek- Environment Canada Nathalie Lowrey- CWS Nicole Percival- Contractor	<b><u>Yukon Government (YG)</u></b> Amanda Taylor – EMR Land Use Planner Roy Neilson - EMR Acting Manager Christy Horton- Acting Manager Environment

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**Action Items:** Status indicated is as of next meeting date

<b>Agenda Item: 1.0: Agenda</b>	
<b>Comments</b>	
<p style="text-align: center;"><b>Opening Prayer- by Joe Copper Jack</b></p> <p><b>Motion #1</b></p> <p style="text-align: center;">To accept the Agenda as presented.</p> <p><b>Moved: Dennis Zimmermann                      2<sup>nd</sup> Lois Craig                      Passed by Consensus</b></p>	

<b>Agenda Item:2.0: Delegation</b>	
<b>Comments</b>	
No update from YG	

<b>Agenda Item:3.0: Minutes</b>	
<b>Comments</b>	
<p><b>Motion #2</b></p> <p style="text-align: center;">To approve the Minutes of Nov 2, 2018 as amended.</p> <p><b>Moved: Lois Craig                                      2<sup>nd</sup> Dennis Zimmermann                                      Passed by Consensus</b></p>	

<b>Agenda Item 4.0: Director’s Report and topics discussed under the Director’s Report: Chair’s Report</b>	<b>Action Items</b>
<p><b><u>Chair’s Report</u></b></p> <ul style="list-style-type: none"> <li>• Council meeting with the Minister included, acknowledging the new YG EMR staff, the Geoscience Forum, 2 workshops planned by YLUPC and the ongoing Yukon Forum.</li> <li>• Future planning regions beyond the Peel and Dawson were also discussed.</li> <li>• The Chair has requested a meeting with the Grand Chief, who in turn mentioned that he would like a meeting at the YLUPC office including the Minister.</li> </ul> <p><b><u>Director’s Report</u></b></p> <ul style="list-style-type: none"> <li>• The Minister mentioned he was trying to get some legislative changes through before new planning regions are advanced.</li> <li>• The Minister was also under the impression all the planning regions were finalized.</li> <li>• YLUPC secretariat attended a meeting with Canada regarding their role in land use planning.</li> <li>• Canada would prefer the draft “roles paper” produced by YLUPC be left as an in-house document.</li> <li>• The Director also provided a lecture at Yukon College (First Nation’s Governance).</li> <li>• Senior Policy and Planning Advisor had the opportunity to attend land use planning training through the National Aboriginal Land Managers Assoc (NALMA) in Richmond BC.</li> <li>• The land use planning chart from NALMA is close to the planning process followed by Council.</li> <li>• A guide book for the CLUPP process is recommended similar to the one the NALMA uses.</li> <li>• The Senior Policy and Planning Advisor has been invited into a discussion re: obtaining funding to re-establish the “Old Peoples Trails” in the Yukon.</li> </ul>	

## 5.0: New & Unfinished Business

<b>Agenda Item 5.1: Dawson Planning Region</b>	<b>Action Items</b>
<p><b><u>Restart of Dawson Regional Planning Commission</u></b></p> <ul style="list-style-type: none"> <li>• Dawson Commission members should be appointed Dec 19, 2018 and once all the members have accepted their nominations, Council will be notified.</li> <li>• TH101 is scheduled for Jan 23 and 24, 2019.</li> <li>• The last week of January (30 and 31) is currently schedule for Training and Orientation, however it was mentioned it may be in conflict with Round Up in Vancouver.</li> <li>• Training and Orientation should have a minimum attendance of 5 of the 6 members to proceed.</li> <li>• A MOU needs to be created between the Council and the Commission re: staffing arrangements.</li> <li>• It was mentioned that the Chair or a Council member attend the Commission’s Training and Orientation to welcome the new Commission members.</li> </ul>	

<b>Agenda Item 5.2: Peel Planning Region</b>	<b>Action Items</b>
<p style="text-align: center;"><b><u>Peel Planning Region</u></b></p> <ul style="list-style-type: none"> <li>• The “What We Heard” report on the Peel consultation is expected for public review sometime early in the New Year (2019).</li> <li>• It is expected the approval of the Peel plan will be later in 2019.</li> </ul>	
<p><b>Agenda Item 5.3: Council’s Annual Gathering</b></p>	
<p><b><u>Council Annual Gathering/Workshop</u></b></p> <ul style="list-style-type: none"> <li>• Cumulative Effects workshop is Mar 12<sup>th</sup>, 13<sup>th</sup>, 2019 (Kwanlin Dun Cultural Centre Multipurpose room)</li> <li>• Shawn Francis, former North Yukon Senior Planner, has agreed to attend the gathering</li> <li>• YESAB meeting is next week to establish their contribution to the workshop.</li> <li>• Revisit the title of the Cumulative Effects Workshop ....seeking suggestions??</li> <li>• Council would like the workshop to be a little different and explore a different /engaging way to facilitate the workshop.</li> </ul>	
<p><b>Agenda Item 6.0: Finance and Administration</b></p>	
<p style="text-align: center;">Council reviewed the Nov 2018 Financial Statements</p> <p><b><u>Work plan and Budget 2019-2020 YULPC</u></b></p> <p>Yukon will be assessing if a review of the North Yukon Plan is required.          One area in the Dawson Planning region will be removed.          VGG would like the review conducted in the spirit and intent of Chapter 11.          ToR estimated completed by the end of 2019.</p> <p>Council feels the highest priorities should be building relationships and working with the Parties regarding roles and responsibilities.          Outreach and education of regional land use plans are vital, should be included in Work plan and Budget.          Change wording regarding North Yukon Conformity Check work, indicating there is no Commission and YLUPC performs the conformity checks as no one else does.          Re-word the relationship between Council and the Commission.</p> <p><b><u>Work plan and Budget 2019-2020 DRPC</u></b></p> <p>The timelines put forward in the ToR have now changed due to the delay of the Commission appointments.          There are many factors involved in writing a work plan and budget with no Commission appointed and many unknown factors.</p>	<p><b>A)</b> Change work plan and budget per Council’s comments.</p> <p><b>A)</b> Add 2009 Priority Planning regions include in next meeting package.</p>



<p><b>Motion #3</b></p> <p>To submit the preliminary 2019-2020 Work plan and Budget to YG (for YLUPC and DRPC), with amendments.</p> <p><b>Moved: Dennis Zimmermann</b>                      <b>2<sup>nd</sup> Lois Craig</b>                      <b>Passed by Consensus</b></p>	
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<p><b>Agenda item 8.0: Correspondence and Relevant media</b></p>	
<p>Council reviewed the correspondence and relevant media.</p>	

<p><b>Agenda Item 9.0 Schedule and Next Meeting</b></p>	
<p>BC Land Claim Summit May 8-10 Next Meeting Feb 08, 2019</p>	

<p><b>Schedule and Next Meeting</b></p>	
<p><b>Next Meeting Date February 11, 2019</b></p>	
<p>Approval of Regular Board Meeting #05- 18/19 Dec 14, 2018 By Motion #1, at Regular Board Meeting #06 -18/19 Feb 08, 2019</p>	
<p>_____</p> <p>Chair</p>	<p>_____</p> <p>YLUPC Secretariat</p>
<p>_____</p> <p>Date:</p>	



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 Feb 8, 2019

Regular Board Meeting Minutes  
 YLUPC Board Room, 307 Jarvis Street, Whitehorse  
 Meeting #06-2018-2019

<b>In Attendance</b>			
<b><u>Yukon Land Use Planning Council (YLUPC)</u></b> Pearl L. Callaghan – Chair Lois Craig- Member Dennis Zimmermann-Member	<b><u>YLUPC Staff</u></b> Ron Cruikshank – Director Heidi Hansen –Senior Financial Administrator Sam Skinner- Senior Planner Tim Van Hinte- Senior Land Use Planner- DRPC Joe Copper Jack- Senior Policy and Planning Advisor	<b><u>Delegate/Guest:</u></b> James McDonald- CYFN Nicole Percival- Contractor	<b><u>Yukon Government (YG)</u></b> Amanda Taylor – EMR Land Use Planner Roy Neilson - EMR Acting Manager Helen Booth- ADM Change Kathleen Zimmer- YG –AR Manon Moreau- ADM-EMR

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**Action Items:** Status indicated is as of next meeting date

<b>Agenda Item: 1.0: Agenda</b>	
<b>Comments</b>	
<p><b>Motion #1</b></p> <p>To accept the Agenda as presented.</p> <p><b>Moved: Dennis Zimmermann</b>                      <b>2<sup>nd</sup> Pearl L Callaghan</b>                      <b>Passed by Consensus</b></p>	

<b>Agenda Item:2.0: Delegation</b>	
<b>Comments</b>	
<p>No update from YG</p>	

<b>Agenda Item:3.0: Minutes</b>	
<b>Comments</b>	
<p><b>Motion #2</b></p> <p>To approve the Minutes of Dec 7, 2018 as amended.</p> <p><b>Moved: Pearl L Callaghan</b>                      <b>2<sup>nd</sup> Dennis Zimmermann</b>                      <b>Passed by Consensus</b></p>	

<p><b>Agenda Item 4.0: Director’s Report and topics discussed under the Director’s Report: Chair’s Report</b></p>	<p><b>Action Items</b></p>
<p><b><u>Director’s Report</u></b></p> <ul style="list-style-type: none"> <li>• Grand Chief requested a meeting with Council and Minister Pillai, no date has been sent yet.</li> <li>• YFWMB and YHB had a meeting with the IWG, and the outcome of the meeting will be provided to Council, one item on the agenda was honouraria rates for Members.</li> <li>• Joint Senior Executive committee (has been formed), is all Deputy Ministers and Executive Directors of YG intended to provide guidance and reconciliation with Yukon Forum issues</li> <li>• The Director met with Kluane Chief and Council to discuss what the process will be to start planning in the post Peel area.</li> </ul> <p><b><u>Chair’s Report</u></b></p> <p>No New Information</p> <p><b><u>YG Update</u></b></p> <p>The four Priority Areas addressed at the Yukon Forum to assist Land Use Planning were;</p> <ol style="list-style-type: none"> <li>1) <b>Set commissions up for success</b>, by using more Council resources. TWG and SLC will also provide key information to the Commission.</li> <li>2) <b>How to Support multiple planning processes</b>. Parties are to determine the next planning process. Have SLC identify any issues prior to planning and then a ToR can be developed.</li> <li>3) <b>Adequate funding</b>, start planning as soon as possible and do not wait for the funding review as there is adequate funding for next region. Have planning milestones complete when the review of 2024 finishes. Canada will need to see progress.</li> <li>4) <b>Understanding YG legislative review</b>. YG still working on recommendations about possible legislative changes.</li> </ol> <p>YG is launching the review and policy development for the use of off road vehicles today (Feb 8, 2019). YG would appreciate some feedback on the process.</p> <p><b><u>CYFN Update</u></b></p> <ul style="list-style-type: none"> <li>• There will be a meeting about the Adequacy of Funding Review in mid-February.</li> <li>• CYFN channels the decisions of the Adequacy Funding review to the First Nations</li> <li>• YG will consult with First Nations who have no Land Claim Agreements to assist with the planning process</li> <li>• Next Yukon Forum is Feb 14, 2019.</li> <li>• CYFN will follow up with the Chair and the Grand Chief to assist with the next meeting.</li> </ul>	

## 5.0: New & Unfinished Business

Agenda Item 5.1: Dawson Planning Region	Action Items
<p><b><u>Restart of Dawson Regional Planning Commission</u></b></p> <ul style="list-style-type: none"> <li>• Council may not approve a work plan and budget knowing the time line is very aggressive</li> <li>• Council may make recommendations to the DRPC as to how to work within time lines</li> <li>• If the work plan is a provisional draft, then it will get the commission working and changes can be made later</li> <li>• Council indicated that YG have alternative members for commission appointments so that there is no delay to get commission started</li> </ul> <p><b>Changes</b>                      Workplan/Budget: add Provisional to title                      Meeting with other groups and Parties is not reflected in the work plan                      Risk assessment- add: Delayed decision or actions by the Parties</p> <ul style="list-style-type: none"> <li>• YG indicated the delay in appointing the members is the administrative procedure they use, and the process is currently an expedited process for the DRPC.</li> <li>• DRPC's Outreach and Communication work does not happen by accident, it requires a strategy.</li> </ul>	

Agenda Item 5.2: Peel Planning Region	Action Items
<p><b><u>Peel Planning Region</u></b></p> <ul style="list-style-type: none"> <li>• Peel consultation results are expected any day</li> <li>• The Peel SLC will be reviewing the consultation results as they consider approving the plan.</li> </ul>	



