



2023-2024 Meeting #2 September 8, 2023

Yukon Land Use Planning Boardroom

9:00am-12:00pm

MINUTES

Participants

Council: Neil Salvin (Chair), Al Foster (Member), Tess McLeod (Member - zoom).

Staff: Tim Sellars (Director), Michelle Christensen (Administrator and minute taker - zoom), Micheal Jim (Land Relationship Planner), Kirsten Reid (DRPC Senior Planner), Nicole Percival (Outgoing DRPC Senior Planner/How We Walk Project Manager), (Julia Benn, Finance Manager – zoom)

Guests: Don Toews (CTRRC Chair - zoom), Carl Sidney (TK Circle Chair), Copper Joe (consultant), Roland Peter (TK Circle Member – zoom).

1.0 Review Agenda

Motion 2023-09-01: To approve the Agenda as amended (appoint Chair September 2023 onward). Moved by Tess McLeod; Seconded by Al Foster; *Motion Passed*

2.0 YLUPC Minutes

Motion 2023-09-02: To approve the Minutes from Meeting #1, May 17, 2023. Moved by Tess McLeod; Seconded by Neil Salvin; *Motion Passed*

3.0 Director and Chair Reports

Director's Report (written and verbal report provided by Tim):

- Council has accomplished a lot over the year.
- Dawson
 - Awaiting Party response to Recommended Plan.
 - What We Heard Report (from Parties) and Methods Report (Commission) are complete.
 - Kirsten Reid is replacing Nicole Percival as Senior Planner.
- NND Planning Region
 - TOR being developed.
- Southern Yukon (name of the latest initiative not yet determined)
 - Many discussions taking place at this time.
 - Planning approach yet to be determined (Chapter 11 or otherwise).
 - Sam Skinner has been attending meetings on behalf of YLUPC.

Action: Council to inquire with How We Walk as to why they are pursuing planning outside of Chapter 11 (Tess to assist).

- Strategic Priorities
 - New YLUPC Strategic Priorities have been developed and made public.

- Next step – communication strategy.
- Communications
 - Website, general assemblies, Land Relationship Gathering, Annual Report.
- Advancing land use planning
 - Meeting with Leads coming up Sept 29
- New Staff
 - Julia Benn (Finance Manager),
 - Kirsten Reid (Dawson’s new Senior Planner)
 - Micheal Jim (Land Relationship Planner)
- Traditional Knowledge Circle
 - New membership.
 - Report from the Gathering is being prepared.
 - Late October next meeting.
- Financial
 - Within 3% of our budget – slightly under.
 - 10-year implementation funding review feedback submitted - no feedback received yet.
 - Interim report (including budget reallocations) due October 31.
- Policy Development
 - Council, Finance, HR and Records policies are being separated out.

Chair’s Report (Neil)

- Tess McLeod’s term expires in October. It is anticipated there will be a gap.
- Heard at the Gathering from UFA Boards and Councils that they would like to see another gathering of Boards and Councils soon. Not in YLUPC mandate to host.
- Hiring process for new staff – pleased with how it went. Nice to have mentorship/overlap – good model. Welcome new staff.

Action: Staff to follow up with UFA Boards and Councils on next Boards/Councils gathering.

Action: Tim to provide staff hiring process to Al Foster.

4.0 Meeting Debriefings

The Director and Chair provided updates on recent meetings attended by staff:

- CYFN General Assembly (June 27-28) and CAFN General Assembly (July 21-22)
 - Had booth at tradeshow. Very worthwhile to attend. Other UFA Boards and Councils in attendance. Good networking opportunity.
- Land Relationship Gathering 2023 (August 29-30)
 - Goal to embrace Indigenous knowledge and ways in our work.
 - Follow-up to '21 virtual gathering.
 - Event was lots of fun. Great community and relationship building, lots of teachings and learnings were shared.

- First time in 30 years that Boards and Councils came together – long overdue.

Action: Communicate to YG and CYFN the importance of gathering again soon.

- Facilitator Line Gagnon's report will be ready by the end of October.
- Map Data Discussion:
 - Public access to map data is either through the YLUPC interactive map or via GeoYukon.

Action: Sam to see YG about a Land Use Planning theme on GeoYukon.

- Local Area Plans (LAPs) play a role in pre-planning.

5.0 Finance

Dawson Planning Region Annual Report and Audited Financial Statements (Nicole Percival and Kirsten Reid):

- Recommended Plan was submitted in June 2022. Waiting for Parties to either reject, accept or modify.
- Workplan deviated quite a bit because Final Plan preparation was slated for 2022-23 and has now been bumped to 2023-24.
- Methods and Cumulative Effects Reports have been completed.
- Staff continue to do consistency checks for certain projects as capacity is limited.
- 2022/23 budget was 9% underspent.
- Commission has approved the 2022-23 Audited Financial Statements and Annual Report via email.
- Senior Liaison Committee (SLC) meeting last week and next week. TH will ask for timelines. SLC will provide 3 months lead notice.
- YLUPC and DRPC operate under Canada's generally accepted accounting standards.

Motion 2023-09-03: To accept and approve the Annual Report for the Dawson Regional Planning Commission for the fiscal year 2022-2023.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Motion 2023-09-04: To accept and approve the Dawson Regional Planning Commission Final Audited Financial Statements for the fiscal year 2022-2023.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Yukon Land Use Planning Council Annual Report and Audited Financial Statements (Tim Sellars)

2022-23 Annual Report completed in-house. Has been overhauled from previous years within constraints as outlined by YG.

Action: Staff to print copies of annual report for limited in-person distribution and email to UFA Boards and Councils, YG, Canada and First Nations.

Motion 2023-09-05: To accept the Yukon Land Use Planning Annual Report for fiscal year 2022-2023 as presented and submit to Government of Yukon.

Moved by Al Foster; Seconded by Neil Salvin; *Motion Passed*

Motion 2023-09-06: To accept the YLUPC 2022-23 Annual Report as the template for future YLUPC annual reports.

Moved by Al Foster; Seconded by Neil Salvin; *Motion Passed*

Motion 2023-09-07: To accept and approve the Yukon Land Use Planning Council Final Audited Financial Statements for the fiscal year 2022-2023 and submit to Government of Yukon.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Motion 2023-09-08: To add Julia Benn as signing authority to Yukon Land Use Planning Council accounts with a limit of \$7,500, effective July 17, 2023.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Motion 2023-09-09: To appoint Neil Salvin as YLUPC Chair until April 15 2024.

Moved by Al Foster; Seconded by Tess McLeod; *Motion passed*

6.0 Regional Updates

Tim provided updates on the NND and Southern Yukon during his Director's report.

Peel Watershed

- Implementation Committee – YLUPC providing support.
- 4-year Status Report released Aug. 22. Lots of “next steps” to be done.
- Conformity checks issues – Michelle Creek, J-21 staging area.

Action: Upcoming meeting with YESAB and Aboriginal Relations re: Michelle Creek conformity checks: Tim to check if YESAB's Chair to attend.

Action: Tim to request from YESAB an update on the judicial review of Michelle Creek.

7.0 Correspondence and Media

- YLUPC letter to YG, Canada, CYFN re: 10-year funding engagement response.
- Letter from YESAB to NND and YG re: regional land use planning.
- New mineral legislation discussion paper: future engagement opportunities
- Nunavut land use planning: Sets an example for a territory-wide plan.
- Council will continue to monitor court cases impacting co-management.

Action: Forward YLUPC comments on *Lands Act* to Al Foster.

Action: Neil to forward International Boundary Waters Treaty Act and related International Boundary Waters Regulations to Council.

Action: Council to send TTC thank you/feedback letter re: Brooks Brook.

Action: Staff to research what steps were taken in NWT to legislate land use plans.

8.0 Meeting Dates

YLUPC 2023-24 Meeting #3 – December 1st.

YLUPC Working Session October 6.

Traditional Knowledge Circle to meet last week of Oct (TBD).

9.0 Administration and Human Resources – In Camera

Motion 2023-09-13: To adjourn the September 8, 2023 YLUPC Meeting #2.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Approval of Regular Board Meeting Minutes #2 2023-24 by Motion # 2 at Regular Board Meeting #3 2023-24.



Neil Salvin (Dec 12, 2023 12:08 MST)

YLUPC Chair

December 6, 2023

Date



YLUPC Director

December 6, 2023

Date