



2023-2024 Meeting #3 December 6, 2023
Yukon Land Use Planning Boardroom
9:00am-3:00pm
MINUTES

Participants

Council: Neil Salvin (Chair), Al Foster (Member).

Staff: Tim Sellars (Director), Michelle Christensen (Administrator and minute taker - zoom), Micheal Jim (Land Relationship Planner), Julia Benn (Finance Manager – zoom), Sam Skinner (Senior Planner).

Guests: Kirsten Reid (DRPC Senior Planner), Copper Joe Jack (consultant), Amber Church (Government of Yukon – zoom), Sarah Chan (Government of Yukon), Nathalie Lowry (ECCC-CWS - zoom), Nicole Percival (How We Walk), Nick Grzybowski (YESAB - zoom), Rose Sellars (YESAB), Loretta Johns (CTFN Lands), Brad Farrow (YESAB – zoom), Kent Bretzlaff (YESAB – zoom), Sarah Sheridan (YESAB – zoom)

1. Review Agenda

Motion 2023-12-01: To approve the Agenda as presented.
Moved by Al Foster; Seconded by Neil Salvin; Motion Passed

Currently only two of three Council positions are filled. The CYFN position is vacant.

2. YLUPC Minutes

Motion 2023-12-02: To approve the Minutes from Meeting #2, September 8, 2023 as presented.
Moved by Al Foster; Seconded by Neil Salvin; Motion Passed

3. Director and Chair Reports

Director's Report (Tim Sellars):

- No active planning currently, but still busy.
- NND planning region: GTOR Recommended to the Parties October 17.
- Dawson region: Hoping for end of March 2024 response from Parties.
- Southern Yukon: Recent meeting with How We Walk - myth-busting Ch. 11 planning.
- Communications: News posted onto website + FB, Career Fair at CAFN
- Staffing: full capacity. Julia to go on maternity leave soon.
- List of previous Council Members is now posted on the website.

Chair's Report (Neil Salvin)

- Policy and Procedures overhaul: Council, Finance and HR complete, still working on Finance Policy and Record Management Policy.

- Discussed implications of Council vacancy.

4. Traditional Knowledge Circle

Land Relationship Planner update (Micheal Jim)

- Circle needs 7 linguistic reps: 2 vacancies.
- Working on Proceedings from Gathering and February Elders Gathering.
- Copper Joe update: Lots of work with the LPR Model in neighbouring regions.

Action: Staff to post Gathering report to the Council's Shared Drive.

Action: Proceedings for the Gathering to be approved by Council and Circle before release.

5. Meeting Debriefings

- Northwest Boreal Partnership (Sam, Micheal, Kirsten, Copper Joe)

Action: Staff to notify Council of next NW Boreal Partnership meeting.

6. Dawson Planning Region

DRPC Update (Kirsten Reid)

- No active planning, Commission is not currently meeting.
- 1 Commission member's term ends in January – reappointment process underway.
- Commission released update in November as a response to queries from the public.
- Working with YESAB on conformity check process for Dawson and other regions.

DRPC Preliminary Work Plan and Budget 2024-25 (Kirsten Reid)

- Preliminary work plan due in December; final work plan due in February.
 - Focus for 2024-25 will be Final Recommended Plan.
 - Budget includes 2nd Dawson-based planner.
 - YG has approved carry over of \$107K to next fiscal.

7. YLUPC Finance

Preliminary Work Plan and Budget 2024-25 (Tim Sellars)

- 2024-25 Priorities:
 1. Dawson Plan
 2. NND Planning Region
 3. Advancing LUP
 4. Indigenous Planning & Traditional Knowledge
 5. Conformity Checks
 6. Plan implementation (Peel and North Yukon)
 7. YLUPC funding
 8. Conferences and Workshops
 9. Communications
- 2024-25 Budget
 - Projecting a \$71K shortfall.

- 10-year funding has not increased: may need to renegotiate with Dawson.
- TK Circle -should be part of core budget: critical for implementing Ch. 11.

Action: 2024-25 Workplan corrections page 7, #3, \$72K instead of \$71K.

Action: Correct Council Member appointment terms.

Motion 2023-12-03: To accept and approve the YLUPC Preliminary Draft Work Plan and Budget 2024-25 with minor amendments as discussed and submit to YG.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Motion 2023-12-04: To approve the DRPC Preliminary Work Plan and Budget 2024-25.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Financial Statements to October 31:

- Expenditures are within 2% of budget. Have spent \$460K of budgeted \$469K.
- No motion required.

Motion 2023-12-05: To appoint Crowe Mackay as YLUPC auditor for 2023-24 fiscal year.

Moved by Neil Salvin; Seconded by Al Foster; *Motion Passed*

Motion 2023-12-06: To implement Cost of Living Allowance adjustment of 6.8% based upon Yukon Bureau of Statistics April 1, 2022 for Whitehorse, effective April 1, 2024.

Moved by Al Foster; Seconded by Neil Salvin; *Motion Passed*

8. Na-Cho Nyak Dun Planning Region

- YLUPC received a thank you from the Premier for submitting the Recommended General Terms of Reference. The response received was as expected.

9. Commission Orientation Manual

Contents Discussion

- Good template – could be used for all commissions, not just NND.
- Useful not only for regional planning, but relationship building as well.
- Importance of TK was discussed: precedent-setting for other jurisdictions.

10. YG Updates

Bilateral Nature Agreement (Sarah Chan, YG Environment)

Presentation outlined the Canada-Yukon Nature Agreement:

- Protection of 25% of Canada's land and water by 2025
- Contribute towards Canada's 30x30 goal (not a YG commitment)
- Monitoring and protection of species at risk
- January workshop being planned
- Ecological Cumulative Effects Framework project is just starting now.

EMR Updates: Amber Church, YG EMR

- Dawson: TH/YG working to get consensus on modifications by March 2024.
- NND Region: Working on GTOR and MOU - targeting end of fiscal 2023-24.
- Southern Lakes: Working on a collaboration agreement. YG is open to process outside Ch. 11, as long as it fulfills Ch. 11 obligations.
- Kluane Region: TWG and SLC have been created to start work on MOU and TOR.
- North Yukon: Quiet right now. VG is capacity poor.
- Peel Watershed: Making progress on plan implementation.
- YG regularly reaches out to nations not currently engaged in land use planning processes. "When they're ready to talk we're ready".

11. North Yukon Plan Review

- Staff produced a discussion paper on a North Yukon Plan Review with assessment of whether review is needed and options.
- NY Annex area is outstanding
- Council: Ideally a full plan review with a smaller Commission or original members.
- Staff will continue their work on this project and will seek an opportunity to discuss the options with the Parties, when ready.

12. Correspondence and Media

- Council discussed recent media articles outlining court cases relating to land use planning and Indigenous rights.

13. Key Dates

- Christmas Open House: December 13, 12-2pm.
- TK Circle meeting December 14 and possibly the 15.
- Policies and Procedures meeting: December 15.
- Council working sessions set for 1st Wednesday of every month.
- Council/DRPC 2024-25 Budget meeting January 3, 2024 - if needed.
- YLUPC 2023-24 Meeting #4: February 7, 2024

Meeting adjourned: 3:00pm

Approval of Regular Board Meeting Minutes #3 2023-24 by Motion # 1 at Regular Board Meeting #4 2023-24.

Neil Salvin
YLUPC Chair

[Signature]
YLUPC Director

February 8, 2024

Date

February 8, 2024

Date